

Patterson Township Board of Commissioners

Regular Meeting

September 10, 2015

The Patterson Township Board of Commissioners held their regular meeting on Thursday, September 10, 2015 at 7:00 p.m. at the Office Complex, 1600 19th Avenue. Following the call to order, roll call showed Commissioners Policaro, Bradow, Inman, and Mahosky present. Mr. Hoover was absent.

Minutes: The minutes of the previous meeting, held August 13, 2015 were presented for approval. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving the minutes as presented. Passed unanimous.

Treasurer's Report: The monthly Treasurer's Report (for July) was read by Mrs. Wagoner for the General Fund, Sewer Fund, and PLGIT Accounts. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving as read. Passed unanimous.

Monthly Bills: The monthly bills for August/September were presented for payment. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., LSSE distributed the monthly report and provided the following information: Darlington Court – Betters advised of contacting Beaver County to close out the E&S Permit and submit final drawings to the Township. MS4 Program – Scheduled review with the Township on September 22, 2015 regarding the MCMs (Minimum Control Measure) to provide guidance for Township compliance. Darlington Road Sidewalk – Submission for PennDot Highway Occupancy Permit / design underway. 2015 Road Program – Change Order #1 – final was submitted for review and approval. Reduction in original contract of \$19,987.80. Walkthrough was held today. Minor punchlist items pending. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving Change Order #1 (& final) reducing the contract by \$19,987.80. Passed unanimous.

Continuing with the Engineer's Report, the Multimodal Transportation Fund Program (MTF) is pending. A grant application was submitted on behalf of the Township for Darlington Road Sidewalk Improvements from 11th Street to 13th Street. 2016 Road Program – LSSE noted meeting with Mr. Inman (Road Commissioner) to review future road program alternatives.

Solicitor's Report: Mr. Ken Fawcett distributed a handout regarding items pending and reviewed the following: Quality of Life Ordinance – provided a list of proposed Ordinances to be included in the ticketing program. Action was already taken to move forward with the Ordinance. Mr. Fawcett announced that this will be prepared for adoption at the October

meeting. Any questions should be directed to Mr. Fawcett within the next week (prior to advertising).

A letter was prepared by Mr. Fawcett and submitted to the City of Beaver Falls Solicitor, Ms. Shannon Steele requesting additional information regarding the proposed changes to the Joint Sewer User Agreement and documentation (budget items) provided.

Mr. Fawcett noted a proposed change in the tax assessment of the Beaver Valley Golf Club and advised of the need to hold a short executive session at the end of the meeting for legal advice.

Changes to the Street Opening and Excavation Ordinance are being proposed; therefore, Mr. Fawcett provided the Board with samples from Hopewell Township and Borough of Castle Shannon for review by the Board. This will be further discussed at the October meeting.

He also advised the Board that a meeting was held with Mr. Bradow regarding the changes to the Personnel Policy. A copy is attached to Mr. Fawcett's report with the proposed changes highlighted. He noted most of the changes are to make the wording consistent throughout the document. Action to be adoption at October's meeting. Additional information provided under Mr. Bradow's Committee Report.

Mr. Fawcett advised of being notified by FEMA that the Township Ordinance (adopted June, 2015) and was approved by them prior to submission, needs an amendment. The section to be revised is the Accessory Structures provisions. Since the Township has no choice but to comply with their request, motion was made by Mr. Inman; seconded by Mr. Mahosky to approve the preparing and advertising of the amendment to the Floodplain Ordinance. Motion passed unanimous.

Prior to moving on, a question was raised regarding the Street Opening Ordinance change, in regards to preparation for adoption. Mr. Fawcett advised that it is not ready for advertising (and adoption) as he wants the Township Engineer make their review also. Further input is needed on the requirement for the size of paving around the opening (25 ft. is being discussed).

Committee Reports: Fire/Finance – Mr. Mahosky submitted 16 Fire Reports for the month of August, in the amount of \$586.63 or 90 ¼ man hours. Motion was made by Mr. Mahosky to approve payment. Seconded by Mr. Innan, the motion passed unanimous.

Mr. Mahosky presented an invoice from Horn's for repairs done to the generator on the fire truck in the amount of \$1,720.00. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving payment. Passed unanimous.

Mr. Mahosky advised that he has no training report for the month. Upon receiving, he will distribute to the Board.

Parks/Recreation - No report in Mr. Hoover's absence.

Public Works - Mr. Inman advised that items of discussion for his report have already been covered. He noted attending various meetings over the last month for these items.

Ordinances/Policies – Mr. Bradow advised the Board of the distribution of the most recent Personnel Policy reviewed with Mr. Fawcett and changes as noted on the revised copy. Mr. Bradow requested that if any input or revisions, to provide to him by September 17th. Otherwise the document will be ready for adoption by resolution in October. Motion authorizing this action to be taken by the Board was made by Mr. Bradow. Seconded by Mr. Inman, the motion passed unanimous.

Code Enforcement – Mr. Morrow's monthly report for August was distributed for review. There were no questions at this time.

Police/Township Office/COG – Mr. Policaro noted the distribution of the monthly Police report for review. The COG report consisted of notification of the upcoming Symposium on September 24, 2015 at CCBC regarding the Stormwater Regulations. The symposium includes dinner and elected and appointed officials are invited to attend.

Motion was made by Mr. Inman; seconded by Mr. Mahosky approving **all Committee Reports** as presented. Passed unanimous.

Unfinished Business: None

Township Agencies: No report

Communications: An invitation was received from the Beaver Falls Municipal Authority Annual Dinner / Tour to be held on Thursday, September 24, 2015 at the Eastvale Water Treatment Plant. It was noted that this is the same day as the COG Symposium.

New/Miscellaneous Business: The Secretary noted receipt of the COG Contracts for the winter commodities. The salt contract is with Morton Salt at a cost of \$76.93/ton and A. R. Oliastro will provide anti-skid at a cost of \$12.25/ton. She also submitted the paperwork for the Co-stars Program (in March) and the cost for salt is \$68.95/ton. Participation in both programs require purchasing 60% of the estimate tonnage provided by the Township. In both cases, the estimated tonnage is 200 ton. Approval of the COG Contracts is needed. Motion was made by Mr. Inman; seconded by Mr. Bradow approving the COG Winter Season Contracts. Passed unanimous.

Adoption of Resolution 2015-007 was presented for the 2016 Minimum Municipal Obligation (MMO) for the pension plans. This resolution designates no employee contributions. The Secretary noted that this resolution must be adopted by September 30, 2015; however, can

be modified between now and December 31, 2015 if need be. Motion to adopt Resolution 2015-007 was made by Mr. Mahosky; seconded by Mr. Inman. Motion passed unanimous.

The premium notice for the annuities from MetLife has been received and needs to be approved. The Secretary reminded the Board of the \$6,000.00 that was submitted on behalf of Joe Cipolla's annuity earlier this year. The premium notice still has \$100.00 as his contribution and it needs to be changed to \$6,000.00/annually. Discussion was held on the status of the annuities and their being underfunded. Adjustments need to be made. The Secretary advised that the form provided by MetLife allows for adjustments and additional lump sum payments can be made at any time. The premium is due; however, on October 1, 2015. Additional discussion to be held during upcoming budget preparation. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment of the annuity premium notice in the amount of \$25,883.83; with the adjusted amount from \$100.00 to \$6,000.00 for Joseph Cipolla. The total, \$31,783.83 will be paid from the Police and Non-Uniform Funds at Huntington Bank. Motion passed unanimous.

Executive Session: The Board recessed for an Executive Session at 7:35 p.m. for legal advice. Back in session at 7:40 p.m., Mr. Fawcett explained the proposed settlement in the reduction of the tax assessment for the Beaver Valley Golf Club from \$209,400.00 to \$195,322.00. The reduction in taxes for Patterson Township amounts to \$228.00. Motion was made by Mr. Inman; seconded by Mr. Mahosky to accept the new assessed value of \$195,322.00, which will reduce their property taxes by \$228.00/year. Motion passed unanimous.

Adjournment: There being no further business to be brought before the Board, motion was made by Mr. Bradow; seconded by Mr. Inman to adjourn. The meeting adjourned at 7:45 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners

