

**Patterson Township Board of Commissioners
1600 19th Avenue, Beaver Falls PA**

Regular Meeting

Thursday, May 8, 2014

The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 8, 2014 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, led by Mr. Inman, Vice-President, roll call showed Commissioners Bradow, Inman, Hoover, and Mahosky present. Mr. Policaro was absent.

The minutes of the pre (Agenda) meeting and the Regular Meeting, held April 10, 2014 were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the minutes of the Agenda Meeting. Mr. Inman requested any no votes. There being none the motion passed. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the minutes of the Regular Meeting, held April 10, 2014. There being no – no votes, the motion passed.

Public Comment: A special presentation was made to Greg DeLuca, retired after 31 years of service to the Township as Public Works Foreman. The plaque presented by Mr. Inman noted his faithful and dedicated service to Patterson Township. A round of applause from the residents in attendance completed Mr. DeLuca's expression of thanks to the Board.

Mrs. Jackie Siaus, 217 17th Avenue Extension attended the meeting to address the condition of 3rd Street from 18th Avenue to 17th Avenue Extension. There is no street sign for this one-way street and the road surface has deteriorated. It is in desperate need of repair and paving. Mr. Inman advised that he was presenting a road repair program under his report and plans to recommend this street be done in 2014.

Mrs. Carol Inman, 1016 Highland Avenue questioned whether the Township has a Code Enforcement Officer, regarding houses in the Township that are deteriorating and/or dilapidated. She cited one on Book Avenue (that hasn't been occupied for years) and another on 20th Street Extension. The Secretary advised that Mr. Morrow is the Code Officer, who addresses these problems as they are referred to him. Mr. Hoover provided the amount of complaints handled by Mr. Morrow by referreing to his monthly report.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund, and Other Accouts were presented by Mrs. Wagoner for the month of April. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving as presented. Mr. Inman asked for any no votes. There being none, the motion passed.

Mrs. Ferrazzano, Tax Collector gave a report on the recent filing of the delinquents to Tax Claim. There were 70 parcels filed for a total of \$17,014.66. She also provided information on a much needed upgrade to her computer software. The total cost to upgrade the Computax software is \$1,200.00. This cost is to be split with Blackhawk School District. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving payment. With there being no – no votes, the motion passed.

Mr. Mahosky questioned the status of the per capita tax, in that the collections are down because of residents not receiving their per capita tax bill. Mrs. Ferrazzano noted that she has received inquiries from residents as well, who have not received their bill. She has referred them to Berkheimer, who is the collector for Blackhawk School District and Patterson Township's per capita tax. Since Blackhawk takes the lead regarding these tax bills being sent out, it was suggested a letter be sent to BSD recommending a joint letter be sent to Berkheimer to resolve this issue of residents not receiving their bill.

Monthly Bills: The monthly bills for April and May were submitted for review and payment. Motion was made by Mr. Hoover; seconded by Mahosky approving payment. There being no – no votes, motion passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., LSSE, provided the monthly Engineer's Report and addressed the following items: Darlington Court – No change. 2014 Road Program – Township needs to select roads to be done. Preparation of bid documents once that has happened. 2013 Road Program – No change, waiting for Contract to complete restoration work. 2011 Road Program – Youngblood Paving signed an agreement to repair School Street by June 1, 2014. Has indicated that he plans to do the work May 9th. MS4 Program – Mapping updates are done and will be submitted to DEP by June 30th. Annual training for Public Works will be scheduled. Year 2 sampling to begin in June. Annual report due to DEP on April 6, 2015. Darlington Road Sidewalk – Funding/grant application submission still pending. No change since April meeting. Greenways, Trails, Recreation Grant Program – Notification of grant program under the Commonwealth Financing Authority for parks, trails, and/or recreational purposes. Deadline for submission is July 21st.

Mr. Hoover commented that there is \$10,000.00 in the budget that was earmarked for a survey; however, could be used as the local match for this grant program. He questioned whether manpower and equipment could be included as the local match. Mr. Lennon advised that a scope of work is needed (survey not necessary). He estimated \$3,000-\$4,000 for Lennon, Smith, Souleret Engineering to prepare the application, once the scope of work is known. (Note: action taken under Parks/Recreation report).

Mr. Mahosky questioned Mr. Lennon on the need for Darlington Court to light the sign at the corner of 11th Street/Darlington Road. Can't see at night. Mr. Lennon noted that there are items on a punch list that need to be done and he will take a look at that request.

Mr. Mahosky also advised that he was told that consideration is being given regarding the Community Development Block Grant submitted for sidewalk installation along Darlington

Road. The area between 4th Street and 7th Street qualifies under the architectural barriers; however, the other areas submitted do not. No official word has been received yet.

A question was raised to Mr. Lennon, regarding the Steffin Hill Sewerline replacement, as to its status. Mr. Lennon advised that this project (being overseen by the PT Municipal Authority) is presently finishing up securing the right-of-ways to proceed with the construction.

Solicitor's Report: Mr. Chad Bowers (attending for Mr. Fawcett), provided a report as a follow-up to last month, regarding the need for a dissolution clause in the by-laws of the Patterson Township Fire Department. Upon their review, Mr. Bowers advised that this clause is required as per the Fire Relief Funds received from the state. He noted that the language is crucial to the receiving of the fire relief funds. Mr. Hoover questioned what if the Fire Department is not willing to change their by-laws. Mr. Bowers advised that they can be forced to do, by means of the Township withholding any funds that are provided to them from the Township. Mr. Inman advised that there was a program held at the Conference he recently attended and this information is coming from the State Fire Commissioners office (enacted in 2008). It was his understanding that the local municipality holds the key.

Committee Reports: Fire/Finance – Mr. Mahosky presented ten (10) fire reports for the month of April. Motion was made by Mr. Hoover to approve payment in the amount of \$815.75 or 125 ½ man hours. Seconded by Mr. Bradow; Mr. Inman asked if there were any no votes. There being none, the motion passed.

Mr. Mahosky advised of receiving a letter from PennDot regarding Fire Trucks crossing load posted bridges. The letter requires the Fire Department to submit an application to PennDot to safely cross any bridges in the event of a fire/rescue. The letter included a list of bridges in Beaver County (includes Bradys Run Park). Mr. Mahosky advised that he gave the letter to the Fire Department for completion and submission.

Mr. Mahosky advised of the need to repair some windows at the firehall. He has a bid from Cox Contracting in the amount of \$850.00 to wrap the windows with aluminum. Since this is under the \$1,000 allowed to be spent by a Commissioner, he will proceed.

Parks/Recreation – Mr. Hoover revisited the information provided by LSSE regarding the grant programs under the Commonwealth Financing Authority for greenways, trails, parks, and recreational activities. Motion was made by Mr. Hoover; seconded by Mr. Mahosky to authorize spending up to \$4,000 for LSSE to submit a grant for the Township Park. Mr. Inman asked for any no votes. There being none, the motion passed.

Mr. Hoover also reported continuing with the signage for the Township Park. Three more trails need to be marked. He advised that he has 75 blank signs and will proceed with marking them. He also advised that he plans to place signs throughout the park advising users to clean up after their pets.

Mr. Hoover also advised of a site visit (Mr. Hoover, Mr. Inman, and Mr. Cipolla) to parcel #72-001-0307-000 owned by Ralph Unis on Ray Street. Acquiring this parcel, which borders the Township Park, would allow an access point to the park from Ray Street. Mr. Hoover to pursue further.

Public Works – Mr. Inman advised of the completion of the roof replacement at the Public Works Maintenance garage. Paul Ward construction provided an estimate of \$4,500.00 to replace the roof and the final invoice was \$4,318.00. Already approved so no action was necessary.

Mr. Inman provided another option for the 2014 Road Program. This time he recommended repaving 16th Street (as indicated by previous meetings) at an estimated cost of \$78,735.00 and 3rd Street (from 18th Avenue to 17th Avenue Extension), estimated at \$40,227.00. He noted the motion passed last month to approve the joint venture with the City of Beaver Falls to pave 18th Avenue. Additionally, monies are owed to Youngblood for repairs to School Street (2011 Road Program) and restoration for the 2013 program. Mr. Inman advised that this is what the Township can afford to do this year. Mr. Mahosky questioned 11th Street, which also needs repaved. Mr. Inman advised of hearing that the property across from Darlington Court, on 11th Street may be purchased and developed. If that happens, it would not be wise to pave 11th Street until that is done.

Motion was made by Mr. Bradow; seconded by Mr. Mahosky to approve the repaving of 16th Street and 3rd Street as the 2014 Road Program. There being no – no votes, the motion passed unanimous.

Mr. Inman proposed the hiring of Nathan Reese, 1405 9th Street and the rehiring of Nick Martin, 1716 21st Avenue as the summer employees. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the hiring. Mr. Bradow amended the motion to include authorizing additional help as needed by Mr. Inman; Mr. Hoover; and/or Mr. Cipolla. Mr. Mahosky seconded the motion; however, questioned where an additional worker would be paid from. A discussion was held on various line items and budgets as to where to draw from. Mr. Inman advised that he would not be in favor of sending one worker to the park to do the jobs alone. A list of things to do was provided and it was noted to work through it to get it done. A vote on the motion indicated no – no votes. The wages will be as follows: \$8.50/hr. for Mr. Martin; \$8.25/hr. for Mr. Reese (also pending passing the physical). Motion passed unanimous.

Mr. Inman advised the Board that attempts were made to acquire additional quotes for street sweeping, since the last meeting. Since there were none received, Mr. Inman got a price for a Sweepster Hopper Broom for the skid steer (just purchased). The cost is \$5,901.55 and could be purchased from the Liquid Fuels fund. This would eliminate outsourcing this every year and will allow the streets to be done more than once if necessary. Motion was made by Mr. Hoover; seconded by Mr. Bradow approving this purchase. Mr. Inman requested any no votes. There being none, motion passed.

Mr. Inman advised the Board that the clutch is going on the leaf machine and will be in need of repairs. The estimate to repair/replace is \$1,995.00. This would be taken from the Public Works budget (leaf collection) line item. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving this work to be done. There being no – no votes, the motion passed unanimous.

A proposal was submitted from East Cost Paving to seal the Municipal parking lot in the amount of \$1,200.00. A section was done last year along the side of the building and this proposal would seal the rest and go back over what was done. Since there was some question on the amount proposed (\$1,200 instead of \$900 originally provided verbally), this was tabled.

Ordinances/Policies – Mr. Bradow advised that he has three (3) policy revisions for consideration:

- Accident/Incident Policy Report Form – distributed for review the last couple of meetings. Revisions have been made and he would like to adopt in its finality at the June meeting.
- Camping/Campfires – in the Township Park. Mr. Bradow checked Bradys Run Park and Cooks Forest for any regulations. Found none. Mr. Mahosky provided some suggestions that he had found on the internet. Mr. Bradow provided suggested rules for review and asked whether this needs to be an amendment to the Burning Ordinance. Mr. Bowers advised that the Burning Ordinance should be amended to include these regulations, especially if you plan to enforce the rules adopted. Mr. Livingston (in audience) provided suggestions for the penalty section to allow the Township to file civil charges in the event of damages. Mr. Hoover commented that this would be a time to include recreational burning for those residents who have chiminia's, fire pits, and would like to have backyard campfires. Mr. Bradow will continue to research and bring back information at the next meeting.
- Personnel Policy revisions – Mr. Bradow asked for all to review and provide any suggestions for changes.
- Mr. Mahosky went back to the burning regulations and suggested they only allow wood to be burned. Mr. Hoover also wanted included in the recreational burning, wording that it would be allowed in a contained back yard environment (such as chiminia's, fire pits, etc.). Additional discussion was held on open flame versus propane.

Code Enforcement – Mr. Morrow's monthly report for April was distributed for review by the Board. No questions at this time.

Police/Township Office/COG – In the absence of Mr. Policaro and Chief Cindrich, the monthly Police Report was distributed for review.

A letter of request for payment of unused sick days was submitted by Officer Bathgate. Motion was made by Mr. Hoover; seconded by Mr. Bradow approving payment of 11 days. There being no – no votes, the motion passed.

A letter was received from Fallston Borough's Mayor, Livio Pagani, thanking the Township Police Department for a job well done in providing police services to Fallston Borough over the last 3+ years, as well as solving the break-in (burglary) at Shooters.

The contracts for the summer commodities, that were put out for bid by the Council of Governments (COG) were provided to the participating municipalities. The following contracts/contractors need to be approved by the Board of Commissioners, in order for the COG to request the appropriate performance bonds.

- McClymonds Supply & Transit – gravel/limestone
- Bradigan's, Inc. – diesel fuel
- Reed Oil – unleaded gasoline
- Culverts, Inc. – pipe
- A. R. Oliastro, Inc. – patching material
- Lindy Paving – patching material
- Wine Concrete - catch basins

Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the COG contracts for the summer commodities. Mr. Inman requested any no votes. There being none, the motion passed.

Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving **all Committee Reports** as presented. Passed unanimous.

Unfinished Business: None

Township Agencies: Civil Service Commission – The Civil Service testing for the eligibility list for part-time officers has been scheduled for Monday, May 19, 2014. The applications are due back in the office tomorrow (May 9th).

Communications: A letter/announcement of a Cultural Linguistic Committee Forum sponsored by the Beaver County Commissioners was received. It will be held on May 22nd at the Community College of Beaver County, if anyone wants to attend.

A letter of invitation from the Beaver County Labor Council and Beaver County NAACP to the Human Rights Banquet was received. The date is June 28, 2014 and the banquet will be held at the Fez.

An invitation was also received from the PA State Association of the Township Commissioners for their annual Conference to be held in Willow Valley, PA on June 12th-15th.

Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving attendance (if anyone wants to go). There being no – no votes, the motion passed.

A letter was received from PennDot advising that the Township will be receiving additional funds for severe winter services in the amount of \$1,985.15. These monies are in addition to the funds received for winter snow/ice removal on Darlington Road and 8th Street paid by PennDot as per the agreement with the Township.

New/Miscellaneous Business: A letter was received from Duquesne Light introducing a LED Municipal Street Light Conversion Pilot Program. This program will allow municipalities to convert a minimum of 10 street lights (70 Watt & 150 Watt High Pressure Sodium) to their equivalent 43 Watt and 106 Watt Cobrahead LED fixtures. There is a fee for this program to remove the sodium lights. Discussion was held on participating in this program in picking 10 consecutive street lights in a high traffic area. As more information is needed, this program will be considered for next month's meeting.

The quarterly transfer from the Sewer Fund to the Patterson Township Municipal Authority Sinking Fund for loan payments is in order. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the transfer of \$27,424.29. Mr. Inman requested any no votes. There being none, the motion passed.

Mr. Mahosky advised that the active shooter training was approved by Blackhawk School District. Details will follow as to when/where. Mr. Hoover commended and thanked Mr. Mahosky for his efforts in getting this started.

With Mr. Livingston in attendance, Mr. Mahosky noted the upcoming training/drill for the First Energy Nuclear Plant. Training for this will be held Wednesday, May 28th at the Municipal Complex at 6:30 p.m. The drill will take place on Tuesday, June 17th.

Executive Session: None needed.

There being no further business to be brought before the Board, motion was made by Mr. Bradow to adjourn. Seconded by Mr. Hoover, the meeting was adjourned at 8:37 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Board of Commissioners
Larry Lennon, Jr., P.E.
Kenneth G. Fawcett, Esq.

