

## Patterson Township Board of Commissioners

### Regular Meeting

**May 14, 2015**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 14,, 2015 at 7:00 p.m. at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Inman and Mahosky present. Mr. Hoover was absent.

The minutes of the previous meeting(s) held April 9, 2015 were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the minutes as presented. Passed unanimous.

**Public Comment/Visitors:** Mr. and Mrs. Mark (Debbie) Wilson, 526 18<sup>th</sup> Avenue attended the meeting to ask for the status of their sewer line. Mr. Inman advised that the main sewer line was cleaned and televised and was found to be completely open. He also noted that there are usually traces of roots, debris, etc. and that this was not the case. He advised the condition to be one of the best lines he has seen. Mrs. Wilson advised that she didn't know to notify the Township of problems, until recently. They have had their line cleaned annually and was advised by Roto Rooter that the blockage was 65-75 ft. out, which is not on their property (Township main line). Mr. Inman indicated that he was aware that they have a belly in their line and when Roto Rooter cleaned their line, the obstruction was pushed out into the Township's sewer line. The belly in the line is restricting the flow. Mrs. Wilson commented that there are other neighbors that have experienced problems. Mr. Inman noted that if they experience a problem, contact the Township immediately, so that the Township can be there to analyze the problem. In the meantime, the line has been cleaned and flowing; therefore no additional action will be taken at this time.

Resident John Marzano (owner of 11<sup>th</sup> Street lots), advised of a 4 inch storm sewer pipe emptying into his property. He is preparing to build two homes on these lots. Mr. Fawcett advised that upper property owners have the right to run water downhill; however, Mr. Marzano should determine the source of the flow. Since this is a private property issue, Mr. Fawcett advised Mr. Marzano to contact his attorney and, along with the neighboring property owner determine the resolution to this problem.

**Treasurer's Report:** The Treasurer's Report(s) for the month of April were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the General Fund, Sewer Fund and PLGIT Accounts as presented. Motion passed unanimous.

**Monthly Reports:** The monthly bills for April/May were presented for approval. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving payment. Passed unanimous.

**Engineer's Report:** Mr. Lennon, LSSE distributed and reviewed the monthly report and provided information on the following items: Darlington Court – punchlist items still pending; deed of dedication for West 10<sup>th</sup> Street was received for review. Township Building Emergency Generator – installation/start-up and final complete. Payment request was submitted for approval at tonight's meeting. Record drawings are still pending. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the payment request of \$56,100.00 (contract amount), pending the receipt of the record drawings. Motion passed unanimous on a roll call vote. MS4 Program - LSSE to start sampling (20% outfalls) in the next few months. Also, LSSE to perform a mock audit and offer guidance to Township staff regarding compliance of MS4 regulations. Flood Plain Regulatory Update – proposed Ordinance was sent to FEMA for review/approval prior to adoption by the Board of Commissioners. Darlington Road Sidewalk – design is underway and being coordinated with the County. Submission for a PennDot permit will be pursued. 2015 Road Program – Pre-construction meeting was held on May 6, 2015. Contractor tentatively scheduled to start on May 18, 2015. 2015 Road Crack Sealing Program – quotes were received to do a crack sealing program. Review of the 3 proposals was made, in addition to discussion on Suit Kote's proposal to do crack sealing, based on gallonage versus per foot. Mr. Lennon recommended requesting proposals from those who bid footage, to provide a bid using gallons.

Mr. Inman reviewed the proposals with the Board (as received last month) and noted the large difference in cost for crack sealing. The bid from Suit Kote is \$3,900.00 versus \$10,560.00 to \$21,650.00 from the other three companies bidding linear foot. Suit Kote's proposal was for 300 gallons at \$13.00/gallon. Mr. Inman felt that Suit Kote is worth trying noting the large difference in price. He noted that it is a PennDot approved product. The question was asked of the Engineer whether he was familiar with Suit Kote. Mr. Lennon advised that he is not familiar with their work (located in Washington County). Mr. Inman made a motion to give Suit Kote a try at a cost of \$3,900.00. Seconded by Mr. Mahosky, the motion passed on a roll call vote 3 ayes; 1 naye (Bradow).

**Solicitor's Report:** Mr. Fawcett noted the receipt of the Deed of Dedication from Betters regarding W. 10<sup>th</sup> Street. This is one of the punch list items for returning the bond. Mr. Fawcett noted that there are some items that need to be revised.

Mr. Fawcett advised the Board that the Flood Plain Ordinance is prepared and ready for adoption as long as Leslie Rhoads, FEMA approves it. He noted that he changed the numbering to match the Township code book. Mr. Inman made the motion to authorize Mr. Fawcett to proceed with advertising for adoption at next month's meeting, as long as it is approved by Ms. Rhoads. Motion passed unanimous.

**Committee Reports: Fire/Finance** – Mr. Mahosky noted that the fire reports were not received in time and will be presented next month for payment.

He also noted receipt of a bulletin from the State Fire Commissioner's office regarding new regulations on background checks required for volunteer firemen and emergency

responders. The background checks are needed for any members dealing with children and youth. The bulletin outlined what security clearances are needed. Fire Chief Graeser was in attendance and advised that they are working with Patterson Heights Fire Department to comply. The Secretary noted that the bulletin (of which she had extra copies of) indicates the deadline to be July 1, 2015.

**Parks/Recreation** – No report in Mr. Hoover’s absence.

**Public Works** – Mr. Inman advised of the hiring of Blaine Yeager at last month’s meeting, who declined the position. In his place, Mr. Inman recommended the hiring of Christopher Cassidy, 1029 School Street. Motion was made by Mr. Inman; seconded by Mr. Mahosky to hire Christopher Cassidy at \$8.50/hour as a summer employee for Public Works. His hiring will be pending the background check and physical. Motion passed unanimous.

Mr. Inman also reminded the Board of discussions held regarding replacing the transfer switch at the Davidson Drive pump station. The estimated cost provided by Cummins-Bridgeway is \$3,900.00. It is a C-B generator that includes a maintenance agreement with the Township. Replacement will not fall under the agreement; however, C-B is recommending replacement. Motion was made by Mr. Inman; seconded by Mr. Bradow to approve the \$3,900.00 for the installation of a transfer switch. Passed unanimous.

**Ordinances/Policies** – Mr. Bradow advised of tabling two of the items under his report. The Personnel Policy needs additional work regarding the sexual (workplace) harassment section; therefore will be addressed next month. He noted the proposed ticketing ordinance was also to be tabled until next month.

Mr. Bradow reported getting a proposal from Brobeck Systems for a door access system to improve safety measures in the lobby and Township offices. Mr. Brobeck recommended a programmable lock (keypad) on the interior door in addition to a panic alarm that will notify the police if a threat is evident. This system comes with 3 remotes. The total cost of this system is \$2,065.00 and a \$26.95/month fee for monitoring by Brobeck the panic system. Motion was made by Mr. Bradow; seconded by Mr. Inman approving as presented. Passed unanimous on a roll call vote. Mr. Bradow noted one more step he plans to explore. Since bullet proof glass was very expensive and only protected the window area, he plans to look into shatter proof glass.

**Code Enforcement** – Mr. Morrow’s monthly report for April was distributed for review. The ticketing Ordinance was addressed in the agenda (pre) meeting.

**Police/Township Office/COG** – Mr. Policaro noted the distribution of the monthly Police report for review. He also advised of receipt of a letter of resignation of our newest part-time officer Anthony Moreno.

A letter of request for payment of 10 unused sick days was received from Officer Bathgate. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous on a roll call vote.

Motion was made by Mr. Mahosky; seconded by Mr. Inman approving all Committee Reports as presented. Passed unanimous.

**Unfinished Business:** None

**Township Agencies: Civil Service Commission** – The minutes of the CSC meeting held April 24, 2015 were presented. Mr. Mahosky noted the deadline for returning applications is May 22, 2015 and that the agility testing will be done first (prior to written and/or oral). This round of testing will be the first for using the Cooper Standards (an amendment to Ordinance) for the agility testing.

**Communications:** A letter and information was received on the second year for Duquesne Light's 2015 LED Conversion Pilot Program. The scope and costs are the same as last year (\$109 per light) and the Township can pick up to 20 lights to be changed over to LED. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving 20 lights for replacement under this program. Mr. Mahosky suggested Mr. Inman pick the lights since he is in charge of roads/ streets. Motion passed unanimous.

A letter and draft franchise agreement was received from Comcast, noting the expiration of the current agreement to be September, 2015. Mr. Policaro reported negotiating the last franchise agreement, and his plans to meet with Comcast to go over any changes made for the renewal. A copy of the franchise agreement being proposed was given to Attorney Fawcett for review.

**New/Miscellaneous Business:** Resolution #2015-004 was presented for approval to shred documents that the Secretary deems as disposable under the Records Retention Act. Motion was made by Mr. Inman; seconded by Mr. Bradow approving Resolution #2015-004. Passed unanimous.

**Executive Session:** Mr. Fawcett requested an executive session for legal advice on a personnel matter. The Board went into executive session at 8:00 p.m.

Back in session at 8:12 p.m. A report was provided regarding the pending claim against the Tax Collector/Treasurer's Bond under Robert Anderson's term. In lieu of pursuing reimbursement from the Bond Company, Mr. Fawcett provided an alternative as suggested by Mr. Anderson's attorney. Mr. Anderson is willing to pay \$15,000.00 to the Township to settle the claim in exchange for dropping the additional charges that were recently filed against Mr. Anderson. Mr. Fawcett advised the approximate amount owed to be \$21,000.00 but noted no guarantee that the bond company would be willing to pay this amount. The Board all agreed to

take the payment from Mr. Anderson and drop the bond claim. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving this action. Passed unanimous on a roll call vote.

There being no further business to be brought before the Board, motion was made by Mr. Bradow to adjourn. Seconded by Mr. Inman, the meeting adjourned at 8:15 p.m.

Respectfully submitted:

Paula J. Wagoner, Township Secretary

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners