

Patterson Township Board of Commissioners  
Regular Meeting

Thursday, March 10, 2011

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 10, 2011 at 7:00 p.m. at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order, roll call showed Commissioners Bonomo, Bradow, Hoover and Policaro present. Mr. Leiper was absent. Mrs. Bonomo presided over the meeting.

**Approval of Minutes:** The minutes of the regular meeting held Thursday, February 10, 2011 were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Policaro approving the minutes as presented. Passed unanimous on a roll call vote.

**Public Comment:** Mrs. Bonomo requested any public comment. There was none.

**Treasurer's Report:** In the absence of Mr. Anderson, the Treasurer's Reports for the General Fund, Sewer Fund, and Other Accounts were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Policaro approving the Treasurer's Reports as presented. Passed unanimous on a roll call vote.

**Monthly Bills:** The bills for March were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Policaro approving payment. Passed unanimous on a roll call vote.

**Engineer's Report:** Mr. Mitrovich distributed his monthly report and commented on the following items: Corrective Action Plan – Southend Sewerline Replacement Project. The main sewer line is complete. Paving to occur in the Spring. Currently working on the installation of laterals, whereby the bids were opened on February 16<sup>th</sup> by the Municipal Authority. Greenawalt Excavating was the low bidder, who expects to start by the end of the month. WODA Development (Connolly Park) – Still pending. LSSE was contacted by WODA that the work is scheduled for Spring. Mr. Schultz apologized for the delay. Darlington Court – Mr. Mitrovich advised that he met with American Southern Insurance (bonding company) since the last meeting who is currently working with a contractor to complete the work needed. They are waiting on final prices along with the need for site drawings and electronic files. The contractor will finish the site work including where the pads for the houses will be along with stabilizing the property.

Mr. Policaro questioned how many homes are to be connected in the Southend Sewerline Replacement Project and whether this is at no cost to the property owner. Mr. Mitrovich advised that it was between 35-39 and confirmed no cost to the property owners. (Project is being funded by grant/bank loan by PTMA). Mr. Mitrovich noted that Mr. Douglass (PTMA Solicitor) has prepared a legal document for each of the homeowners to sign off on regarding the service lateral installation and is narrowing in on all agreements being received.

**Solicitor's Report:** Mr. Ross followed up on Darlington Court. He noted that he received a call from a law firm representing the bonding company (American Southern), not to contest anything, but to work with the Township to facilitate this project being done. There is not only a representative of the bonding company now working with Mr. Mitrovich, this allows legal representation as well. It is there hope that this project will be completed by May.

**Committee Reports: Buildings/Grounds/Finance** – Under Finance, Mr. Bradow presented a recommendation to invest \$200,000.00 in a CD with PLGIT for 6 months (180 days) from the General Fund at .30%. The real estate taxes are currently coming in, providing the general fund with a high balance at this time. Mr. Policaro questioned investing these funds and whether they are to be used for the road repair program. Mr. Bradow noted that this is an investment from the General Fund. He referred to an e-mail received from the Secretary, who is absent, regarding the need to invest at this time so the proceeds that mature can be used to pay bills September through December. These funds were noted that they are not excess funds, they are the anticipated receipts for the 2011 budget.

Motion was made by Mr. Bradow; seconded by Mr. Policaro to approve the purchase of a CD in the amount of \$200,000.00 from PLGIT for 180 days at a rate of .30%. Motion passed unanimous on a roll call vote.

**Code Enforcement Officer** – In Mr. Morrow's absence, the monthly report was distributed for review. No questions.

**Fire/Utilities** – Mr. Policaro presented 16 fire reports for the month of February. The total, 70.25 hours totals \$456.63. Motion was made by Mr. Policaro; seconded by Mr. Bradow. Motion passed unanimous on a roll call vote.

Mr. Policaro presented the application for membership, tabled from last month due to the application being incomplete from Dakota Scheidweiler, 523 18<sup>th</sup> Avenue. At this time, Mr. Policaro noted that all is in order and made the motion to approve membership. Seconded by Mr. Hoover, the motion passed unanimous on a roll call vote.

A recap of the lightning strike on the fire building was provided by Mr. Policaro. At this time it was noted that an insurance payment has been made to the Township. Mr. Policaro reminded the Board of the discussion on reimbursing the Fire Department for this project, if the Township insurance pays the claim. Since the claim was paid in the amount of \$11,388.00 (which is the cost of the project) Mr. Policaro made the motion to transfer the money to the Fire Department. Mr. Hoover questioned whether all of the appropriate inspections have been done. Since they have, the motion was seconded by Mr. Hoover to transfer the insurance funds from the Township to the Fire Department for the cost of the air conditioning unit. Motion passed unanimous on a roll call vote.

**Parks/Recreation:** Mr. Hoover reported continuing to work on "Movie Night". He advised that he has talked to Assistant Chief Stanislawski concerning including the police

officers for a meet and greet during this event. Police items to also include fingerprinting, the County bus, etc. No date has been chosen as of yet.

Mr. DeLuca informed Mr. Hoover that he has talked to Mr. Rich Rock from the County concerning the Inmate Program. Mr. DeLuca has the application for completion, which will be returned to the County. Mr. Rock advised that he would work with the Township.

**Public Works:** Mrs. Bonomo deferred to Mr. DeLuca, who was in attendance to provide the 2011 Road Program to the Board. Mr. DeLuca advised that he proposes to do 19<sup>th</sup> Avenue from 16<sup>th</sup> Street to 11<sup>th</sup> Street with an overlay. There are additional roads for sealcoating, including School Street (dig-out from 9<sup>th</sup> Street to Darlington Road). Mr. Policaro advised of a water run-off problem in the area of 13<sup>th</sup> Street on 19<sup>th</sup> Avenue and whether there are any plans to rectify. Mr. DeLuca noted that this area is solid rock and it would be difficult to install a storm drain system. It was noted that there is an underground spring problem in that area. Mr. Mitrovich advised that this area will be looked at. Mr. Bradow questioned Mr. Mitrovich when the list of roads to be done will be provided to the Board. Mr. DeLuca advised that he already has a list of roads including their square footage. Mr. Mitrovich and Mr. DeLuca will work together to provide this information to the Board for the next meeting along with some options for the water run-off at 13<sup>th</sup> Street/19<sup>th</sup> Avenue.

**Police/TownshipOffice/TCC/COG:** The monthly police report was distributed for review.

Mrs. Bonomo addressed the need to re-adopt the resolution for naming a delegate and alternates for the TCC (Tax Collection Committee) representing Patterson Township. The current delegate is Lenny Leiper, with the alternates listed as Cheryl Bonomo and Don Bradow. Mrs. Bonomo noted that if it is the desire of any other Boardmember to serve in this capacity and/or keep the representation the same, a motion is in order. Motion was made by Mr. Bradow; seconded by Mr. Policaro adopting Resolution #2011-003 retaining the current delegate (Mr. Leiper) and alternates (Mrs. Bonomo and Mr. Bradow) to represent Patterson Township on the TCC. Passed unanimous.

Mrs. Bonomo acknowledged the attendance of Assistant Chief David Stanislawski and Officer Bathgate and asked whether they wanted to address the Board. Their response was that they are part of the Township and are there to observe. Mrs. Bonomo advised that she gave the letter received tonight from the Collective Bargaining Unit to Mr. Ross prior to the start of the meeting. Mr. Ross advised that he understood from Mrs. Bonomo that there will be an executive session tonight to discuss. Mrs. Bonomo agreed as it is a personnel issue. Mr. Ross noted that he was unaware of the grievance and requested the original letter dated January 11, 2011 to complete his file. Assistant Chief Stanislawski offered to make and provide copies.

Mr. Bradow made a motion to accept all **Committee Reports** as presented. Seconded by Mr. Policaro, the motion passed unanimous on a roll call vote.

Mr. Bradow requested to go back to **Unfinished Business**. He questioned the method for towing, since Mr. Shaffer of Auto Body Works attended the meeting last month and provided additional documentation this month to request being the sole towing provider for the Township. He questioned what is being done now. Officer Bathgate advised that the current practice is to call The Brake Stopp first, followed by the Auto Body Works, unless another towing company is requested by the vehicle's owner. Auto Body Works is the AAA tower so they are called when the vehicle's owner has AAA. Mr. Bradow expressed that Mr. Shaffer should have an answer from the Township; therefore, a motion was made (by Mr. Bradow) to continued the practice that is currently being used by the police. Mr. Policaro noted that the current practice being followed, which is letting the Police Department handle, is what he recommends. Mr. Hoover asked Mr. Ross whether the Township needs to have a towing policy. Mr. Ross noted that, although there are municipalities that have sole towing companies that are used by their police, he does not recommend this. He recommended a list be prepared to offer the vehicle's owner their options for towing. He further advised that he sees nothing wrong with trying to keep the business in the community; however, using one towing company exclusively could be a bad practice for both the Police Department and Township Board. Seeing no need for a motion, Mr. Bradow withdrew his motion at this time.

**Township Agencies: Planning Commission** - The minutes of the Planning Commission meeting held February 17, 2011 (reorganization) were presented for review. No action needed.

**New/Miscellaneous Business:** Resolution #2011-004 was presented for adoption outlining Township files that are to be shredded. Motion was made by Mr. Hoover; seconded by Mr. Policaro approving Resolution 2011-004. Passed unanimous on a roll call vote.

**Communications:** A letter and report was received from Chippewa Township Sanitary Authority indicating their actual expenses for 2010.

Also, the annual report was received from Huntington Bank providing information on the investments in the Police Pension and Non-Uniform Pensions Funds. The offer to attend a meeting was included by the account representative. Mr. Policaro made the motion to accept this report. Seconded by Mr. Hoover, the motion passed unanimous on a roll call vote.

At 7:35 p.m. Mrs. Bonomo called for an **Executive Session** concerning a personnel issue.

Back in session at 8:30 p.m. A work session (special meeting) was scheduled for Monday, March 28, 2011 at 7:00 p.m. to discuss the grievance. Mr. Ross was requested to attend. There being no further business to be brought before the Board, the meeting adjourned at 8:40 p.m.

Respectfully submitted:

Paula J. Wagoner, Secretary

**Meeting Attended/Notes Taken by:**  
Tina L. Seery, Adm Assistant

