

## **Patterson Township Board of Commissioners Regular Meeting**

Thursday, March 12, 2015

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 12, 2015 at 7:00 p.m. at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Inman, and Mahosky present. Mr. Hoover was absent.

The minutes of the previous meetings held on February 12, 2015 were presented for review and approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the minutes of the Agenda (Pre) meeting and the Regular meeting of March 12, 2015 as presented. Passed unanimous.

**Public Comment:** Resident Deirdre Balmer, 1400 Struby Avenue questioned the outcome of the Ordinance that was previously presented to allow camping in the Township Park. She was advised that the Ordinance was voted down; therefore it was not approved. She also wanted the Board to be aware that there have been coyotes sighted in and around the Park so that walkers and/or hikers would be aware.

**Treasurer's Report:** Mrs. Wagoner presented the Treasurer's Reports for the General Fund, Sewer Fund, and the PLGIT Accounts for the month of February, 2015. She also noted that March is traditionally the month to make an investment of the monies being collected for Township property tax. She recommended taking \$200,000 from the General Fund and investing it in a PLGIT CD for 180 days at an interest rate of .30%. Motion was made by Mr. Inman; seconded by Mr. Bradow approving this investment. Passed unanimous.

On behalf of the Tax Collector, Joann Ferrazzano, Mrs. Wagoner presented a proposal to purchase a new computer for the tax office in the amount of \$995.00 to be split with the Blackhawk School District. The current computer she has was provided for free from BSD when she started as Tax Collector. She has been experiencing problems that require purchasing a new one. Patterson Township's share would be \$497.50. Motion was made by Mr. Bradow; seconded by Mr. Inman approving this purchase. Passed unanimous.

Mrs. Ferrazzano submitted a memo regarding the need for a Deputy Tax Collector under Act 164 and recommended West Mayfield's Tax Collector Kathleen Brewer to serve in this capacity. Mr. Policaro advised that this would be reviewed by our Solicitor and discussed at next month's meeting.

**Monthly Bills:** The monthly bills for February/March were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

**Engineer's Report:** Mr. Larry Lennon, Jr. LSSE distributed his monthly Engineer's report and advised of the following: Darlington Court – Letter to developer (Betters) was sent requesting the dedication of W 10<sup>th</sup> Street prior to bond close-out. No response yet. Township Building Emergency Generator – Contractor to begin interior conduit work. Exterior work forthcoming. MS4 – Operations and Maintenance Training with Township staff was held on March 3, 2015. A second training was held at the Agenda meeting for the Commissioners and staff. Annual Progress Report will be sent to DEP by April 6, 2015 deadline. Flood Plain Regulatory Update – Ordinance still pending. Meeting with Beaver County Conservation District was held today. Mr. Lennon advised that the Township has two options: adopt County model Ordinance (administered by BC Conservation) at a cost of \$1,000/year; or adopt our own ordinance. Darlington Road sidewalk – Sample sidewalk regulations are attached to this report for consideration by the Board. 2015 Road Program – As proposed at the February meeting, the roads tentatively to be included are 18<sup>th</sup> Avenue, 13<sup>th</sup> Street, 3<sup>rd</sup> Street and Highland Avenue. The City of Beaver Falls advised that they would complete the road repairs on 18<sup>th</sup> Avenue under their program and bill the Township our share. Upon reviewing 16<sup>th</sup> Street, it was determined to have deteriorated severely over the winter. A revised Opinion of Probable Cost was attached to this report. Discussion was held on the method of bidding to get the most done with the funds available. The base bid would include 3<sup>rd</sup> Street from 17<sup>th</sup> Avenue Extension to 18<sup>th</sup> Avenue and Highland Avenue from 8<sup>th</sup> Street to House #1005. The recommendation is to advertise “add alternates” which include: 13<sup>th</sup> Street from Darlington Road to dead end; Meier Lane from 18<sup>th</sup> Avenue to Kennedy Lane; Kennedy Lane from Meier Lane to 8<sup>th</sup> Street; 16<sup>th</sup> Street from Darlington Road to 21<sup>st</sup> Avenue; 16<sup>th</sup> Street from 21<sup>st</sup> Avenue to Paxton Avenue; and 16<sup>th</sup> Street from Paxton Avenue to 20<sup>th</sup> Avenue. Motion was made by Mr. Inman; seconded by Mr. Bradow authorizing advertising for bids to be opened at next month's meeting. Passed unanimous.

Mr. Policaro noted the Solicitor has also been working on the sidewalk regulations and requested Mr. Mahosky and Mr. Inman review with the Solicitor and Engineer. Mr. Inman expressed the need to address the Flood Plain regulations also. A consensus of the Board on how to proceed, was to adopt our own regulations, not pay BC Conservation \$1,000.00 / year to administer for the Township. Mr. Policaro requested both the sidewalk and flood plain regulations be reviewed at the same time, and provide recommendations at April's meeting.

**Solicitor's Report:** Mr. Fawcett presented Resolution 2015-002, establishing a Minimum Control Measure Plan for MS4 (Municipal Separate Storm Sewer System) as outlined in Ordinance #446 and #447 adopted at last month's meeting. Upon providing a summary of the resolution, motion was made by Mr. Mahosky; seconded by Mr. Inman approving its adoption. Passed unanimous on a roll call vote.

Mr. Fawcett made the suggestion to proceed with advertising the Sidewalk Ordinance, once a meeting is held with the Committee (Inman/Mahosky) for adoption at the April meeting. It is the intention to have sidewalk regulations in place when the Sidewalk Grant Project commences. Motion was made by Mr. Inman; seconded by Mr. Mahosky to approve this recommendation. Passed unanimous.

Mr. Fawcett requested direction on a bond issue for road repairs. He had volunteered to bring in a bond attorney to talk to the Board. A motion was made by Mr. Mahosky; seconded by Mr. Bradow to not proceed at this time. Passed unanimous.

**Committee Reports: Fire/Finance** – Mr. Mahosky presented four (4) fire reports in the amount of \$172.50 to be paid. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving payment. Passed unanimous.

Mr. Mahosky reported getting proposals for the removal of the trees along Darlington Road between 11<sup>th</sup> Street and 12<sup>th</sup> Street. The proposals came in from \$3,000 to \$8,000 for the removal of four (4) trees. He noted recent developments and deferred to Mr. Inman. Mr. Inman advised that the 1962 drawings show 11 ft. road width instead of 9 ft. (originally thought) and the berm width is 5 ft. instead of 7 ft. The trees are not in the right-of-way.

**Public Works** – Mr. Inman continued the discussion into his report. Sewer cleaning and televising of the line between 11<sup>th</sup> Street and 12<sup>th</sup> Street revealed tree roots in addition to a sewer line break. Mr. Mahosky added that this is a terra cotta line (indicating very old). Mr. Inman recommended that this line be replaced. Municipal Authority funds and/or Sewer Maintenance funds could be used to pay for this project. His recommendation was to turn the DVD over to the Township Engineer for viewing and a cost estimate for the replacement of approximately 340 ft. of sewer line in this area. Tree removal would be included in this project.

Mr. Inman brought up the motion that failed last month (for lack of a second) regarding the Pension report given, specifically noting the Non-Uniform Pension status. He reminded the Board that Mr. Cipolla's pension is severely under-funded and recommended depositing \$6,000.00 into his annuity immediately. Once done, \$8,000.00 to be deposited into Mr. Cipolla's pension annuity from here on out. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving this recommendation (both amounts). Mr. Bradow added that ½ mill of tax can be dedicated to Pensions. He suggested not increasing taxes, just earmarking ½ mill from the General Fund. Mr. Inman recommended revisiting this later (September/October) to deposit additional monies into the pension account(s). Motion passed unanimous on a roll call vote.

Mr. Inman distributed a report from a structural engineer, Brace Engineering, who examined the salt shed on Ross Hill to determine whether it could be fixed or should be demolished and a new one purchased. The report included provisions for fixing; however Mr. Brace indicated that it would be very costly, since the building is extremely compromised. Because it was his opinion that the structure is no longer sound, razing was one of the options. Mr. Inman noted that this information is being provided for review at this time. He will be providing additional information in the future.

Mr. Inman noted the receipt of the Liquid Fuels allocation in the amount of \$78,863.45.

A letter was also received from PennDot regarding an upcoming Traffic Counting on Municipal Roads program. The streets chosen by PennDot are 13 ½ Street, 14<sup>th</sup> Avenue, and Steffin Hill Extension (20<sup>th</sup> Street Extension). The choice of streets were questioned by Mr. Policaro, as they are not high traffic areas. It was noted that the streets were picked randomly. Scheduling is to be between March 2015-June 2015.

Mr. Inman advised that he submitted a letter to the City of Beaver Falls Manager, Steve Johnson regarding the joint paving program of 18<sup>th</sup> Avenue, between 15<sup>th</sup> and 17<sup>th</sup> Streets. He received verbal approval from Mr. Johnson, noting a letter is forthcoming.

**Ordinances/Policies** – Mr. Bradow advised the Board that it has been 1 year since revisions were proposed for the employees Personnel Policy. He noted that the Board will be receiving a revised copy, with the changes highlighted. He requested action to be taken at the April meeting. Mr. Fawcett will also be furnished with a copy.

Mr. Bradow reported on the status of Township security in the office. Signs were bought noting “the building is under 24 hour video surveillance”. He plans to provide additional information at the April meeting.

Mr. Bradow also advised of the sample distributed from Coal Town regarding on the spot ticketing for property maintenance issues. Mr. Morrow had provided Mr. Bradow with Coal Town’s regulations denoting “quality of life” violations. This would be in the form of a proposed Ordinance. Mr. Bradow requested input from the Board, regarding interest in proceeding with this.

**Code Enforcement** – Mr. Morrow’s monthly report for February was distributed for review. No questions/comments.

**Police/Township Office/COG** – Mr. Policaro advised he plans to attend the Council of Governments meeting this month. The Monthly Police report for February was distributed for review.

Mr. Policaro advised the Board of receipt of a letter of resignation from part-time Officer Mark Smilek. Motion was made by Mr. Bradow; seconded by Mr. Mahosky accepting the letter of resignation. Passed unanimous.

Mr. Policaro advised the Board of looking into the installation of awnings for the two entrance doors (Township Office / Police) to protect the doorlocks from the weather. He presented a proposal from Hamilton Awning for aluminum awnings in the amount of \$1,190.00. Motion was made by Mr. Bradow; seconded by Mr. Inman. Passed unanimous on a roll call vote.

Motion was made by Mr. Mahosky; seconded by Mr. Inman approving **all Committee Reports** as presented. Passed unanimous.

Prior to moving on, Chief Cindrich requested consideration to hire Anthony Moreno as a part-time officer to replace Officer Mark Smilek. Mr. Moreno is the lone name on the current Civil Service Commission eligibility list. Motion was made by Mr. Mahosky; seconded by Mr. Bradow approving hiring Mr. Moreno, pending his passing of the Psychological testing and required physical and background check. Passed unanimous.

**Unfinished Business:** Pending from the last meeting, Resolution #2015-001 was presented to the Board for approval. The resolution was to approve the Plan of Subdivision for John and Susan Marzano on 11<sup>th</sup> Street. The Secretary noted that for future reference, the resolution is indicated right on the plan, for Board approval. She just copied onto letterhead for hard copy for tonight's meeting. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving as presented. Passed unanimous.

**Township Agencies:** Mr. Mahosky noted an additional item under the Fire Department. He received a report regarding recent training done; however, members who took the training were not provided. He will pursue further with the Fire Chief on getting the names and type of training.

**Communications:** An invitation was received from the Beaver/Lawrence Central Labor Council annual dinner on Saturday, May 2, 2015 at Shadow Lakes.

An email was received and distributed to the Board from resident and former County Commissioner Charles Camp regarding the closing of the Fallston Bridge. He requested communicating with the County Commissioners to repair and reopen. No action was taken.

An invitation was received to the 2015 PA State Association of Township Commissioners Annual Conference on June 18-21, 2015 at the Inn at Pocono Manor. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving attendance, if desired. Passed unanimous.

**New/Miscellaneous Business:** A letter and documentation was received from the Bradys Run Sanitary Authority providing the 2014 Actual Treatment Costs in conjunction with Patterson Township's share. An additional \$696.52 is owed. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

**Executive Session:** None needed. There being no further business to be brought before the Board, motion was made by Mr. Bradow to adjourn. Seconded by Mr. Mahosky, the meeting adjourned at 8:16 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC  
Township Secretary

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners