

**Patterson Township Board of Commissioners  
1600 19<sup>th</sup> Avenue Beaver Falls PA 15010**

**Regular Meeting  
February 13, 2014**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 13, 2014 at 7:00 p.m. at the Municipal Building, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Inman, and Mahosky present. Mr. Hoover was absent.

The minutes of the Reorganization Meeting held January 6, 2014 were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the minutes as presented. Passed unanimous.

**Public Comment/Visitors:** None

**Treasurer's Report(s):** Mrs. Joann Ferrazzano presented the December, 2013 Treasurer's reports for the General Fund, Sewer Fund, and Other Accounts. She also noted that the 2014 Township tax bills were sent out and she has collected approximately 25% to date.

Mrs. Paula Wagoner, new Treasurer, submitted the January, 2014 Treasurer's Reports for the General Fund, Sewer Fund, and Other (PLGIT) Accounts. She pointed out the new format, of which are printed from the software programs. It provides the same information that was provided to previous Treasurers to establish their monthly report for the Board.

**Monthly Bills:** The monthly bills for January and February were presented for approval. Mr. Policaro advised the Board of an on-going investigation regarding the recent burglary at Shooters (Fallston), whereby pizza was brought in to feed the Federal Investigators, County Detectives, and Township officers. He requested to include payment for this pizza (by the Township) with the payment of the bills. He estimated the cost to be under \$50.00. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

**Engineer's Report:** Mr. Larry Lennon, Jr., LSSE, presented the written monthly Engineer's Report and reviewed the following items:

- Darlington Court – punchlist items remain to be done.
- 2014 Road Program – met with Commissioner Inman to review resurfacing options for 11<sup>th</sup> Street and 16<sup>th</sup> Street. An opinion of probable cost for these roadways was attached to report. Estimated at \$145,613 (includes 15% contingency). Mr. Inman advised Mr. Lennon of the addition of 18<sup>th</sup> Avenue from 15<sup>th</sup> Street to 17<sup>th</sup> Street in a joint program with the City of Beaver Falls.
- 2013 Road Program – 10% retainage being held for spring restoration.

- 2011 Road Program – Youngblood signed an agreement with Township to repair School Street by June, 2014.
- Steffin Hill Sewer Line Replacement – Project being overseen by PTMA. Project was advertised for sealed bids. Bids are due February 19, 2014.
- MS4 Program – Year 2013 sampling is complete. Plan of control measures being drafted by LSSE. Permit issued January 7, 2014. Year 1 Report is due April 6, 2015.
- Beaver Falls Wasteload / Bradys Run Wasteload Questionnaires – Documents were prepared by LSSE and submitted on February 13, 2014.

**Solicitor's Report:** Mr. Chad Bowers attended the meeting for Mr. Fawcett. He advised the agreement with Youngblood Paving (for the repairs to School Street) needs to be signed by Mr. Policaro. This will complete and finalize what was agreed upon. Mr. Bradow questioned at what point to proceed with legal action if the job is not done by the deadline of June, 2014. Mr. Bowers recommended giving Youngblood until June 1<sup>st</sup> (as agreed upon) and take action after if the work has not been done.

**Committee Reports: Fire/Finance** – Mr. Mahosky presented the Fire Reports for December and January. There were 13 Fire Reports in December for a total of \$396.50 or 61 man hours and 16 Fire Reports in January for a total of \$724.75 or 111 ½ man hours. The total of \$1,121.50 was approved for payment on motion by Mr. Mahosky. Seconded by Mr. Inman, the motion passed unanimous on a roll call vote.

Authorization is needed from the Board to submit a grant application to the Beaver County Community Development Block Grant Program for the installation of sidewalks along Darlington Road. There are three (3) areas for submission: 4<sup>th</sup> Street (Fire Department) to 7<sup>th</sup> Street; 11<sup>th</sup> Street to 16<sup>th</sup> Street; and 16<sup>th</sup> Street to 20<sup>th</sup> Street. The Secretary advised that the estimated total cost is: \$147,200.00 and that the grant application can be submitted as priority 1, 2, and 3. Because she has other questions for Mrs. Lisa Signore (Director, BCCD), she will consult as to method of applying. Motion was made by Mr. Inman; seconded by Mr. Bradow approving the submittal of the grant application for block grant funds for sidewalks along Darlington Road. Passed unanimous.

Mr. Mahosky advised the Board of notification by the Fire Chief that they are in receipt of a grant in the amount of \$7,984.00 for radios.

Mr. Mahosky also reported that he has security camera proposals for the Municipal Building to be placed inside and out throughout the Police Department and Lobby of Municipal side. He will provide copies of the proposals to the Board for action to be taken next month.

Notification of a tabletop exercise for emergency responders, sponsored by Blackhawk School District, was received and is scheduled for February 18<sup>th</sup> at the high school.

Mr. Mahosky noted the next School Security meeting will be held on Tuesday, February 25, 2014 here at the Municipal Complex at 7:00 p.m.

**Parks/Recreation:** No report in Mr. Hoover's absence.

**Public Works:** Mr. Inman provided information on the deteriorating backhoe, whereby proposals from Walsh Equipment and Cleveland Brothers (CAT) were secured. Mr. Inman made a recommendation to trade in the current backhoe, which will reduce the cost. Walsh Equipment proposed a JCB 3CX-14 (PA Legacy Contract #2420-02) Heavy Duty Backhoe for \$53,863.00 (includes \$30,000 for trade). Lease payments of \$13,465.75 (4 years). Cleveland Brothers proposed a Caterpillar 420F (PA State Contract #4400011420) for \$64,828.00. Lease payments of \$13,853.76 (5 years). Mr. Inman recommended using mainly for sewers. As in the past, the lease payments for the backhoe would be paid from the sewer account.

An additional proposal was submitted by Mr. Inman to also purchase a JCB Model 225 Skid Steer Loader from Walsh Equipment for the purpose of loading / hauling salt. He reported that this would extend the life of the backhoe by keeping the salt off. The PA Contract price for the skid loader is \$38,736.30 or 4 annual payments of \$9,684.08. This machine would be paid from the General Fund (newly created) line item 430.720.

Mr. Inman made the motion to purchase both pieces of equipment from Walsh Equipment – JCB 3CX-14 Backhoe and JCB 225 Skid Loader under a 3 year lease (1<sup>st</sup> year is downpayment). Seconded by Mr. Bradow, the motion was approved on a roll call vote.

Mr. Inman provided a report from Paul Ward Construction, who submitted a proposal for replacing the roof on the Maintenance Building in the amount of \$4,500.00. Mr. Inman had Mr. Ward price a metal roof guaranteed to last 40 years. He advised that ice guards would be additional, as they are necessary for safety reasons. It was noted that proposals were acquired last year for this and a shingle roof was estimated at \$6,500.00. Motion was made by Mr. Inman; seconded by Mr. Bradow to proceed. Mr. Mahosky questioned the method of installation and expressed concern for the seams. He also requested recontacting Mr. Ward to review the Fire Department's roof, which also needs repairs. He noted of receiving a better price if there are two repair jobs involved. He requested holding off on the vote to get additional information on the ice guard and standing seam and to throw in the Fire Department roof as an added job. Mr. Bradow made the motion to table until the next meeting. Seconded by Mr. Mahosky, the motion passed unanimous.

**Ordinances/Policies** – Mr. Bradow advised that he is reviewing the Personnel Policy and questioned whether they all have copies for review also. The Secretary made copies in case the Board didn't have. Mr. Bradow asked for the Board to review and provide input to him. He noted that there was a request from Mr. Hoover last year concerning a form and policy in the event an employee is injured or wants to report an unsafe act. Mr. Bradow noted that there is a section in the policy regarding safety, but will look into OSHA regulations.

**Code Enforcement** – No report.

**Police/Township Office/COG** – Mr. Policaro advised of the distribution of the monthly police report for January.

A letter was received from Attorney Joseph Budicak, Fallston Borough Solicitor advising the Township that they are cancelling the agreement for police services effective May 2, 2014. The letter indicated compliance with the 90 day notice required (see below\*).

Mr. Policaro provided a brief report on the recent burglary in Fallston, whereby several guns were stolen. He noted that two people were in custody. Mr. Inman questioned whether the contract included any clause to cover the cost of court, investigations, etc. There was no contingency set up for such items. Officers involved will go to court in the future at the Township's cost.

Mr. Policaro referred to Officer Wagoner's request to purchase the retired Colt Model 65 handgun issued to him 20 + years ago. This weapon was replaced with the automatic that is currently being carried by all officers. Chief Cindrach provided the wholesale and retail value of the gun (\$300-\$450 respectively). A purchase price needs to be established. Upon some discussion, Attorney Bowers offered a solution to sell the retired weapon to the officer for what the Township paid for it. The Secretary agreed to research back in the minutes to determine what the cost of these guns were.

Chief Cindrach advised that the bullet proof vests are due to expire this year. The estimated cost per vest is \$800/officer for a total of \$5,600.00. He noted the availability of a grant for ½ the cost. The Township will pay for the balance (\$2,800.00). He will contact Markel Supply and provide additional information at the next meeting.

Mr. Policaro recommended the hiring of Officer Keith Girting from part-time status to full-time, to fill the vacancy of Officer LaValle. Officer Girting placed first on the list provided by the Township's Civil Service Commission, as a result of the recent testing. Motion was made by Mr. Inman; seconded by Mr. Bradow to hire Officer Girting effective March 3, 2014, with a 1 year probation period at Step 1 (\$39,433.86). Passed unanimous on a roll call vote.

\*Mr. Mahosky questioned the recent action by Fallston Borough to drop the police service and whether a reason was given. He asked whether Patterson Township should have a pre-emptive action plan for regionalization of police services. The letter from Attorney Budicak gave no reason; however, Fallston Borough has secured the services of New Brighton Police Department, as of May, 2014. New Brighton already patrols the Borough, Pulaski and Daugherty Townships and now Fallston. Mr. Mahosky noted that a regional police force usually constitutes five (5) municipalities. Mr. Bowers advised that a letter acknowledging receipt of cancelling the agreement, should be sent back. The Secretary will take care of.

Motion was made by Mr. Inman; seconded by Mr. Mahosky approving all Committee Reports as presented. Passed unanimous.

**Unfinished Business:** The Secretary noted a revision made to Mark LaValle's final pension by MetLife (Don Flick). Approval was given last month to withdraw additional monies from Huntington to fund Mrs. LaValle's survivor's benefit. From the date of approval to the actual date it was withdrawn and submitted to MetLife, the amount changed from \$256,555.13 to \$253,473.50 (+\$3,081.63). This reduction puts additional funds in the police pension fund; therefore, no additional action was needed.

**Township Agencies: Civil Service Commission** – A letter was submitted by the Civil Service Commission Chairman, Tom Reed providing the results of the testing held to fill the full-time officer position. The three (3) candidates were listed as follows: Keith Girting, Joseph Strati, and Steven Ivan.

**Municipal Authority** – A report was provided by the Secretary regarding the Municipal Authority meeting, whereby the Board of Commissioners were invited to attend. Mr. Bradow and Mr. Mahosky attended. A decision needs to be made by the Township regarding the borrowing terms, since the debt for this project (Steffin Hill Sewer Replacement) will be paid from the sewer fund. The present annual debt service budgeted is \$109,750.00. Various options were provided listing the term, interest rate, and annual payment. The closest calculation to current debt service, based on borrowing \$600,000.00 is a term of 13 years, interest rate of 3.15%, with the annual payments to be \$115,008.00. Motion was made by Mr. Bradow; seconded by Mr. Inman approving the 13 year loan, which would be a refinance of the current debt of approximately \$1,225,842.00. These amounts will be finalized and the financing terms will be adjusted as needed. Motion passed unanimous on a roll call vote.

The quarterly transfer from the sewer fund to the Municipal Authority for the loan payment was submitted for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the transfer of \$27,424.29. Passed unanimous.

**Communications:** A letter and check was received from Comcast in the amount of \$51,099.72 representing the 2013 franchise fees.

The letter from Blackhawk School District inviting Township police, fire, and officials to a tabletop exercise on February 18, 2014 was previously reported by Mr. Mahosky.

A letter and documentation was received from Bradys Run Sanitary Authority (formerly Chippewa Township Sanitary Authority) providing the 2014 Sewage Treatment Budget. This information provides Patterson Township's with a breakdown of the projected costs and the percentage charged to Patterson Township for the sewer use based on their budget items.

In addition, a letter and documentation was received from the Bradys Run Sanitary Authority providing the actual costs for 2013, with budget items noted. Based on the

information, it indicated Patterson Township owing an additional amount of \$1,078.52. A detailed discussion was held to determine the method of charging the Township on several of the line items listed. Mr. Inman advised of meeting with the Authority several years ago, when he was on the Board previously. Patterson Township pays a percentage for plant use. Motion was made by Mr. Bradow; seconded by Mr. Mahosky approving payment of the \$1,078.52 owed for 2013. Passed unanimous on a roll call vote.

**New/Miscellaneous Business:** None

**Executive Session:** None

There being no further business to be brought before the Board, motion was made by Mr. Inman to adjourn. Seconded by Mr. Mahosky, the meeting adjourned at 8:15 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC  
Township Secretary

Copy: Mr. Ken Fawcett, Esq.  
Mr. Ned Mitrovich, P.E.  
Board of Commissioners