

Patterson Township Board of Commissioners

Regular Meeting Thursday, December 12, 2013

The Patterson Township Board of Commissioners held their regular meeting on Thursday, December 12, 2013 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Bonomo, and Mahosky present. Mr. Hoover was absent.

The minutes of the previous meeting held November 14, 2013 were presented for approval. Motion was made by Mrs. Bonomo; seconded by Mr. Mahosky approving the minutes as presented. Passed unanimous.

Public Comment: Mr. Chuck Betters, along with other representatives of Darlington Court were in attendance to provide information for final approval to be given on the subdivision (scheduled at tonight's meeting) by the Board of Commissioners. Mr. Betters introduced Mr. Donald Trant, of Trant Corporation who previously submitted the Darlington Court Subdivision Plan. There are three items regarding this plan that the applicant is requesting to be modified (waived):

- Street Requirements – centerline radii shall be 100 ft. Applicant is requesting 85 ft. centerline horizontal curve.
- Street Requirements – waiver is requested for a 6% grade at the intersection of 11th Street and Darlington Court Drive (intersection grade should be 5%)
- Sidewalks – requests waiver not to construct sidewalks along Darlington Court Drive

Comments were made by Mr. Larry Lennon, of LSSE (Engineer) regarding these modification requests in that they would need to be approved by the Township Planning Commission and Board of Commissioners. Once approved, the plans will generally conform to the Township Zoning Ordinance and Subdivision and Land Development Ordinance.

The Secretary noted that the minutes of the Patterson Township Planning Commission are included in this evening's agenda. The minutes indicate the approval of these modifications by the Planning Commission. The Beaver County Planning Commission has also provided their review and approval of the plans.

Mr. Betters thanked the Board for their cooperation throughout this project that is nearing completion. He introduced the real estate agent handling these units and noted that when the first unit is complete an open house will be scheduled for the Township Board to view the inside.

Mr. Policaro asked whether there were any other visitors that wanted to address the Board. Mr. Greg DeLuca, Street Foreman distributed a letter to each of the Boardmembers

advising of his retirement, effective February 10, 2014. Mr. DeLuca noted that he has been employed with Patterson Township for the last 30 years (since 1982) and for the most part, it has been enjoyable. He will be 65 years old the end of January, 2014 and felt it was time. He recommended Joe Cipolla as his replacement. Mr. Cipolla has been the full-time laborer since 2000 and knows how to do the job. Mr. Policaro commended Mr. DeLuca for the job he has done for the Township and led a round of applause by those in attendance. He requested a motion to accept the letter. Mr. Mahosky made the motion to accept Mr. DeLuca's letter of retirement, effective February 10th. Seconded by Mrs. Bonomo, the motion passed unanimous. Mr. Bradow added accepting the letter with regret.

Treasurer's Report: Mrs. Ferrazzano provided the Treasurer's Report for the General Fund, Sewer Fund, and Other Accounts. There being no questions, motion was made by Mrs. Bonomo; seconded by Mr. Mahosky approving the Treasurer's reports as presented.

Monthly Bills: The monthly bills for November and December were presented for approval. Motion was made by Mrs. Bonomo; seconded by Mr. Mahosky approving as presented. Passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., LSSE distributed the monthly Engineer's report and advised of the following: Darlington Court – items covered under public comment. Subdivision scheduled for final approval by Board of Commissioners; 2013 Road Program – restoration is still outstanding. It is recommended to withhold 10% retainage until spring when restoration can be done. 2011 Road Program – still pending. A meeting was held between Mr. Mitrovich (Engineer) and Mr. Youngblood (Youngblood Paving). It was noted that the Solicitor (Mr. Fawcett) has additional advice/recommendation. Steffin Hill Sanitary Sewer – Right-of-ways still pending. MS4 Program – Plan for Control Measures is currently being drafted for adoption at the end of the year. Park Survey – LSSE assembled documents for the survey. Recommendation is to review scope of work further with Board.

Solicitor's Report: Mr. Fawcett presented Ordinance #439 setting the Tax Collector's salary at \$10,000.00 annually and establishing the position of Treasurer, whereby the salary will be set by Resolution. Motion was made by Mr. Bradow approving the adoption of Ordinance #439. Seconded by Mr. Mahosky, the motion passed unanimous. Additionally, Mr. Mahosky made the motion to establish an annual salary of \$2,500.00 for the position of Treasurer in the form of a resolution. Seconded by Mr. Bradow, the motion passed unanimous.

Mr. Fawcett advised the pending claim against the Bond of Youngblood Paving's 2011 Road Program will be discussed in an executive session at the end of the meeting.

Mr. Mahosky made a motion to accept the Township Engineer's and Township Solicitor's report as presented. Seconded by Mrs. Bonomo, the motion passed unanimous.

Committee Reports: Fire/Finance – Mr. Mahosky presented five (5) fire reports for the month of November in the amount of \$299.00. Motion was made by Mr. Mahosky; seconded by Mr. Bradow approving payment. Passed unanimous.

Mr. Mahosky presented the 2014 General Fund and Sewer Fund Budget(s), noting it as the second reading. A budget meeting was held and the highlighted changes (from the first reading in November) in the General Fund Budget were as follows: addition of 400.500; 400.600; and 403.105 (Community Day funds \$1,000, Capital Surplus funds \$25,000, and Treasurer's Salary \$2,500). Amounts were increased in 430.800 (Township Streets/Roads + \$50,000.00) and 452.300 (Township Park +\$11,500 for the survey). The Secretary advised that the Township experienced various savings in 2013 regarding healthcare costs, switching from Verizon to Comcast for telephone service, and signing up for First Energy Solutions for electric service. Additionally, the earned income tax collections have seen a sizable increase. At this time, Mr. Mahosky advised that this concludes the second reading of the budget(s). Motion was made by Mrs. Bonomo; seconded by Mr. Bradow accepting the 2014 Budgets as presented. Passed unanimous on a roll call vote.

Mr. Mahosky noted the need to set the Year-end Meeting for the adoption of the 2014 Budget by Ordinance. As per the Budget Meeting, the recommended date and time was Monday, December 30th at 1:00 p.m. There being no objection, the Year-end Meeting will be held at this time. The Secretary will advertise as required.

A memo was presented by Mr. Mahosky from the Secretary regarding the extra work performed on the former tax collector's records. Mr. Mahosky asked whether Mrs. Wagoner needed to explain her request. Since the memo was self-explanatory regarding the extra effort made by the office staff to justify additional compensation, motion was made by Mr. Mahosky to approve a one-time 1% bonus (base salary) for Mrs. Wagoner and Mrs. Seery (total amount: \$656.67). Mr. Policaro reported for Mr. Hoover (who was absent) that he does not support this request. However, Mr. Bradow seconded the motion and it passed unanimous.

Parks/Recreation: In Mr. Hoover's absence, Mr. Policaro submitted information on his behalf. The research on lights for the ballfield is still pending; as is the Beegle Hill Project.

There is a need to hire part-time laborers (drivers for winter snow/ice removal). The following names were presented: Tyler Crognale, 1708 21st Avenue; Charles Daw, 1308 Darlington Road; and Ken LeClair, 1516 3rd Street. Motion was made by Mr. Mahosky; seconded by Mrs. Bonomo approving the hiring of these three for part-time labor pending the passing of physicals and background checks. A discussion was held on the new regulations for background checks. As per Chief Cindrich, the applicant will need to obtain their own background check and provide it to the Township. Since there may be a fee, motion was made by Mr. Mahosky; seconded by Mrs. Bonomo to have the Township reimburse the applicant any fees that may be charged the applicant for their driving record and background check (possibly \$20.00). Both motions passed unanimous.

Mr. Policaro noted a letter of response from the City of Beaver Falls regarding the Township's request to do a joint paving project on 18th Avenue – 15th to 17th Street. He advised that this will be discussed with the Township's next year's paving program.

Ordinances/Policies: Mrs. Bonomo had no report. Mr. Policaro noted that this would be Mrs. Bonomo's last meeting as she is retiring as Township Commissioner after 24 years.

Code Enforcement: Mr. Morrow's written monthly report for November was presented for review.

Police/COG/Township Office: Mr. Policaro noted the submission of the written monthly Police report. There is no report from the COG (budget meeting was held the same night).

Mr. Mahosky made a motion to accept **all Committee Reports** as presented. Seconded by Mrs. Bonomo, the motion passed unanimous.

Unfinished Business: The Secretary presented the Beaver County Humane Society Agreement received last month. The terms are the same and the monthly cost for animal patrol and control is \$155.00/month. Chief Cindrich explained the difference in the service provided to Patterson Township versus White Township and Fallston Borough regarding stray cats and dogs, who do not participate. The agreement is worth the money. Motion was made by Mrs. Bonomo; seconded by Mr. Mahosky approving the agreement with the Beaver County Humane Society. Passed unanimous.

The White Township Intergovernmental Agreement and check for \$500.00 towards the generator project has been received back. Fallston Borough and Patterson Heights Borough are still pending. Once received, the project can proceed with sealed bids.

Township Agencies: Planning Commission – The minutes of the Township Planning Commission and response from the Beaver County Planning Commission were received regarding Darlington Court. It would be appropriate at this time for the Board of Commissioners to approve the subdivision in its final form. To be included in the motion would be the three modifications (waivers) that the applicant requested. Motion was made by Mr. Mahosky; seconded by Mr. Bradow approving the Subdivision for Darlington Court, including the three waivers requested (sidewalks, grade, and centerline as outlined on page 1). Motion passed unanimous.

Communications: A letter of request from the City of Beaver Falls Water Pollution Control Plant for completion of the Chapter 94 report. This is to be referred to the Township Engineer for completion. Motion was made by Mr. Bradow; seconded by Mrs. Bonomo authorizing the Township Engineer to complete. Passed unanimous.

A letter from the Chippewa Township Sanitary Authority advising of a name change to Bradys Run Sanitary Authority. There is also notice of a change in their location to 2326 Darlington Road.

An invitation was received from the Allegheny County Boroughs Association to their annual banquet on February 1, 2013 at the Three Rivers Casino Ballroom in Pittsburgh.

A letter was received from the City of Beaver Falls notifying of a new comprehensive plan for the city and an invitation to review its contents.

New/Miscellaneous: An invoice was received from Hallett Associates, Inc. for the actuarial services provided in 2013 and included 2014 costs. The amounts are as follows: Police Pension services \$7,025.00; and Non-Uniform Pension services \$5,915.00. Motion was made by Mr. Mahosky; seconded by Mrs. Bonomo approving payment of these invoices. Passed unanimous.

A letter and calculation was distributed regarding Officer LaValle's pension benefit to his surviving spouse. The annuity with MetLife was cashed in and deposited into Huntington Bank. The amount was \$165,113.48. The amount needed to fund the surviving spouse benefit is \$259,346.90. Authorization is needed from the Board of Commissioners to withdraw the additional funds from the Police Pension Fund at Huntington Bank. Once done, this will be set up through MetLife and the monthly pension will be dispersed from MetLife. Motion was made by Mr. Mahosky; seconded by Mr. Bradow authorizing this transaction. Passed unanimous on a roll call vote.

Mr. Policaro requested a motion to pay for the Township Christmas Party to be held at Yolanda's on Sunday, December 15th from the General Fund. Motion was made by Mrs. Bonomo; seconded by Mr. Bradow approving this request. A reminder was given that it will be held at 2:00 p.m. for the Township employees and Board.

Executive Session: The Board went into an executive session at 8:05 p.m.

Back in session at 8:24 p.m. Discussion was held on the 2011 Road Program done by Youngblood Paving and the surface problem that developed on School Street. Communication has been held between Mr. Mitrovich and Mr. Youngblood. Mr. Youngblood submitted a letter offering to do the restoration if the material is provided by the Township. This would be in lieu of filing a claim on the bond and proceeding with legal action. Motion was made by Mr. Mahosky; seconded by Mr. Bradow to accept Youngblood's offer for the Township to provide the materials and Youngblood provide the equipment and labor. A deadline was set at June 1st to have this done. Motion passed unanimous.

There being no further business to be brought before the Board, the meeting adjourned at 8:25 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary