

## Patterson Township Board of Commissioners

### Regular Meeting

August 13, 2015

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 13, 2015 at 7:00 p.m. at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed all Commissioners present (Policaro, Inman, Bradow, Hoover, and Mahosky).

**Minutes:** The minutes of the previous meetings held on Thursday, July 9, 2015 were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Inman accepting the minutes as presented. Passed unanimous.

**Treasurer's Report:** The Treasurer's Report(s) for the month of July were presented for the General Fund, Sewer Fund, and PLGIT Accounts. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving as presented. Passed unanimous.

**Monthly Bills:** The monthly bills for July and August were submitted for approval. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Passed unanimous.

**Engineer's Report:** Mr. Larry Lennon, Jr., LSSE distributed his monthly report and addressed the following items: Darlington Court – Bond release approved at June meeting pending completion of the remaining punchlist items. Engineer will notify Township when that happens. MS4 Program – Review of draft permit indicates the need for additional sampling and possible implementation of TMDL measures. Sampling (20% outfalls) completed. Darlington Road Sidewalk – Design underway and being coordinated with the County. Application for PADOT Highway Occupancy Permit to be filed this month. 2015 Road Program – Paving completed. Restoration still pending along with a final walkthrough. LSSE submitted partial payment request #1 in the amount of \$163,216.96 for approval at tonight's meeting. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment. Passed unanimous on a roll call vote. It was noted that a Change Order is needed to reduce the amount of the final contract, due to quantities of the materials used. Multimodal Transportation Fund (MTF) Program – Application for Darlington Road Sidewalk Improvements from 11<sup>th</sup> Street to 13<sup>th</sup> Street was submitted for funding consideration. 2016 Road Program – LSSE met with Mr. Inman to review future road program alternatives. Will present to the rest of the Board in the future.

Prior to moving on, Mr. Policaro reported meeting with Steve Johnson, City Manager (Beaver Falls) regarding the paving of 18<sup>th</sup> Street, from 15<sup>th</sup> Avenue and 17<sup>th</sup> Avenue. Mr. Johnson advised that this joint project between the two municipalities was bid out, but did not provide when it will be done.

**Solicitor's Report:** Ms. Sherri Hurst attended the meeting (in place of Mr. Fawcett) and presented the check in the amount of \$15,421.13, representing the final settlement of Robert Anderson (former Tax Collector) with the Township. She noted the need for a letter to be sent to the bonding company to withdraw and close the claim. Motion was made by Mr. Inman; seconded by Mr. Hoover authorizing the letter be sent to Travelers to withdraw and cancel the claim. Passed unanimous.

**Committee Reports: Fire/Finance -** Mr. Mahosky submitted the 8 monthly fire reports for July in the amount of \$325.00. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment for the 50 man hours. Passed unanimous.

Mr. Mahosky also provided the monthly training report. Mr. Policaro questioned whether any of the firemen are Fire 101 trained. Tyler Crognale was in attendance and advised that this is an intense class which takes lots of time (5-6 months). Most of the volunteer firemen work a full-time job and don't have the time to complete this training.

Mr. Policaro noted that Comcast will provide free cable to the Township's public buildings. This was determined upon signing the new franchise agreement. The Secretary was asked to send a letter of request to Comcast to provide this to the Fire Department and Public Works building.

**Parks/Recreation –** Mr. Hoover announced that he was putting together a 2016 program; however, plans to spend the 2015 budget. He is still looking into a bench to honor the memory of long-time Recreation Board member, Chauncey Parsons. Benches range from \$300.00 to \$1,500. It was noted that the bench would be placed in the Township Park; therefore, should be constructed of material that will last in all types of climate. Mr. Inman recommended if need be for the Township to match the price. Mr. Hoover advised that there are funds set aside in the Capital Fund for this project (family/friends donated upon his death to the Recreation Board). Mr. Hoover will have a final recommendation at the next meeting.

**Public Works –** Mr. Inman proceeded with the opening of the sealed bids for the new salt shed. The results are as follows:

	Company	Bid Amount	Bid Bond
1.	Log Cabin Fence Company Amity PA	\$27,600.00	Yes
2.	Swede Construction Corp. Elizabeth PA	\$65,700.00	Yes
3.	Penn State Construction Lewistown PA	\$44,330.00	Yes
4.	Bruce Hall Construction Hookstown PA	\$53,725.00	Yes

Log Cabin Fence Company was the low bidder in the amount of \$27,600. Upon review of the bids, Mr. Hoover expressed his opposition to this style of building. At last month's meeting, he had recommended wood construction. Mr. Inman reminded the Board that wood

construction was in excess of \$50,000. This canvass style, connected to a concrete foundation is the same type being used in Chippewa Township, PennDot, and many other municipalities. The difference in the amount of the bids was mentioned, whereby it was noted that Log Cabin Fence did come and view the site for installation. Motion was made by Mr. Inman; seconded by Mr. Bradow awarding the bid to Log Cabin Fence Company in the amount of \$27,600, pending review of the bids and approval by Mr. Inman. Passed on a roll call vote of 4 ayes; 1 naye (Hoover).

A proposal for the next phase of replacing the Township's street signs was presented in the amount of \$2,503.44 from Municipal Signs and Sales for 49 signs. Motion was made by Mr. Hoover; seconded by Mr. Inman approving as presented on a roll call vote. Passed unanimous on a roll call vote.

Mr. Inman provided an update on the proposed Joint Sewer Users Agreement that was received from the City of Beaver Falls. This had been referred to our Solicitor, who asked Mr. Inman to review, in conjunction with the same thing that occurred back in 2002 with Mr. Mancini as our Township Solicitor. Mr. Inman read notes that he made referencing the former (current) agreement and the regulations set forth for the operation of the plant. The outcome of the last attempt to change the agreement, was dropped back then. The municipalities included in the original Joint Sewer Users group are Patterson Heights, Patterson Township, White Township and West Mayfield. Mr. Inman has contacted all of the municipalities, whereby they have all referred this proposed agreement to their Solicitors for review. Municipalities added to the system, since the original agreement are Eastvale, North Sewickley and Big Beaver. Dalton Waste was also added. It was agreed that this needs to be addressed as a group (sewer users) and more information will be forthcoming.

Mr. Mahosky questioned whether the mirror for Mary Ann Madeira, 1607 Darlington Road has been ordered to take care of the site distance needed to pull out of her driveway onto Darlington Road. This is to be installed by Public Works Department. Mr. Inman will check on.

**Ordinances/Policies** - Mr. Bradow advised that the Ticketing Ordinance for cleaning up properties is still pending. This quality of life ordinance is ready to go once the items to be listed on the actual ticket are decided on. Motion was made by Mr. Bradow; seconded by Mr. Inman authorizing to proceed with advertising for adoption. Motion passed unanimous on a roll call vote.

Mr. Bradow also noted the delay in the adoption of the revisions to the Personnel Policy. Amending the Sexual Harassment Policy with a Workplace Harassment Policy is being reviewed. Mr. Bradow expressed that the sample provided by our Insurance Company is too wordy. Mr. Bradow suggested contacting the PSATC (PA State Association of Township Commissioners) for additional samples from other Municipal Policies.

Ms. Hurst reminded the Board that a meeting was to be held to go over the entire policy. The purpose is to make sure the Personnel Policy is not in conflict with other policies. Mr. Bradow noted the amount of time being spent on this; however, whatever additional information he gets, he will provide to Mr. Fawcett. This was tabled until September.

Mr. Inman made reference to a recent meeting held with Lennon, Smith, Souleret, whereby a recommendation was made regarding road openings. The change would entail expanding the the amount of resurfacing to be done to 25 ft., when the road is opened. He advised that he is turning this over to Mr. Bradow, since it is an amendment to the Street Opening Ordinance. Ms. Hurst advised that she would look into the legal aspect of it.

**Code Enforcement** – Mr. Morrow’s monthly report for July was distributed for review. No comments at this time.

**Police/Township Office/COG** - The monthly police report for July was presented for review.

There being no COG or Township Office information to present, motion was made by Mr. Hoover to accept **all** Committee Reports as presented. Seconded by Mr. Inman, the motion passed unanimous.

**Unfinished Business:** The Secretary noted that approving the joint project with the Beaver Falls Municipal Authority for paving Ray Street following a water line break (instead of just the break area) was overlooked. All Commissioners provided verbal approval when the project was being done. The Township’s share was \$13,200.00. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment to Youngblood Paving in the amount of \$13,200. Passed unanimous.

**Township Agencies:** No report.

**Communications:** A letter was received from the City of Beaver Falls Wager Pollution Control Plant notifying the Township of a 3% rate increase going into 2016. No need for any action at this time.

A letter was received from our unemployment carrier U-Comp including the annual dividend check in the amount of \$223.00.

**New/Miscellaneous Business:** The quarterly transfer from the Sewer Account to the Patterson Township Municipal Authority in the amount of \$26,976.57 is due. Motion to approve was made by Mr. Inman; seconded by Mr. Hoover. Motion passed unanimous.

**Executive Session:** None needed.

There being no further business to be brought before the Board, motion was made by Mr. Hoover to adjourn. Seconded by Mr. Inman, the meeting adjourned at 8:00 p.m.

Respectfully submitted:

Paula J. Wagoner, Township Secretary

Copy: Ken Fawcett  
Larry Lennon  
Board of Commissioners