

Patterson Township Board of Commissioners

Regular Meeting

Thursday, April 9, 2015

The Patterson Township Board of Commissioners held their regular meeting on Thursday, April 9, 2015 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed all Commissioners present (Policaro, Bradow, Hoover, Inman, and Mahosky).

The minutes of the previous meeting(s) held March 12, 2015 were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the Agenda (Pre) meeting and the Regular Meeting of March 12, 2015. Passed unanimous.

Public Hearing: A public hearing was advertised for Ordinance #449 as required, as it is an amendment to the Subdivision Ordinance regarding sidewalk regulations. Mr. Fawcett provided an explanation of the amendment, which expands the requirements for installation and maintenance of sidewalks in the Township as it applies to Subdivisions / Developments. Mr. Policaro requested public input. There being none, the hearing was closed.

Public Comment/Visitors: Mr. Bert Robinson, 1309 Fox Avenue attended the meeting to address road conditions, particularly Fox Avenue. He reminded the Board that the residents of Struby area attended the meetings three (3) years ago and the Board advised that the roads were going to be taken care of. Mr. Robinson noted that the roads in this area were not finished. He mentioned that in February / March, Fox Avenue was impassable due to the winter weather and the deterioration of the roadway. He requested that the two (2) roads not done be finished.

Mr. Robinson also asked whether the Township has any regulations regarding dilapidated homes, noting that there is a house on 20th Street Extension that is in very bad shape. The Secretary advised that this home has been condemned and is on the list for demolition by Beaver County's program, as per Randy Morrow, Code Officer. Mr. Hoover advised Mr. Robinson of a policy being discussed at tonight's meeting regarding dilapidated homes.

Mr. Robinson's final comment was a suggestion made when he attended the meeting three (3) years ago. The suggestion was to have a five (5) year plan so the residents would know when their road(s) were going to be done. On that note, Mr. Hoover brought up the potential for a bond issue to do the roads. He had requested a meeting be held with a bond attorney and possibly an investment banker. Last month this was voted down. In bringing back up again, motion was made by Mr. Hoover; seconded by Mr. Bradow to schedule a meeting. Passed on a roll call vote 4 ayes; 1 naye (Inman).

Treasurer's Report: Prior to presenting the Treasurer's Report, Mr. Policaro called on Mrs. Ferrazzano (Tax Collector) regarding Act 164, which requires a Deputy Tax Collector be named. Kathleen Brewer, West Mayfield Tax Collector was her recommendation. Questions lingering from last month included whether this position has to be a Township resident; bonding; compensation, etc. Mr. Fawcett answered the residency requirement, whereby he found nothing that requires that. A question was raised on the bonding of the deputy and the cost that goes along with it as to who pays. Also in the event that Mrs. Ferrazzano becomes unable to do the job, where does the money come from to pay the deputy. Mr. Bradow made a motion to table until next month to allow for these additional questions to be answered. Mr. Hoover commented on this request from Mrs. Ferrazzano noting that it is a law and has to be done. Mr. Mahosky seconded Mr. Bradow's motion. The motion to table failed with two ayes (Bradow and Inman) and three nays (Hoover, Mahosky, Policaro).

Mr. Hoover made the motion to appoint Mrs. Brewer as Patterson Township's Deputy Tax Collector pending approval of the bonding company to be bonded. Seconded by Mr. Mahosky, the motion passed three ayes (Policaro, Hoover, Inman); two nays (Bradow, Mahosky). Mrs. Ferrazzano questioned who is to proceed with bonding the deputy. The Secretary noted that she would refer to the file and advise Mrs. Ferrazzano who the bond is with. Blackhawk School District was instrumental in bonding the Tax Collector. The Township bonded the Treasurer and Assistant Treasurer.

In proceeding with the Treasurer's Report, Mrs. Wagoner read the General Fund, Sewer Fund, and PLGIT Accounts for the month of March. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving the Treasurer's Report(s) as presented. Passed unanimous.

A letter was received from the Township's depository ESB Bank notifying of their buyout by Wesbanco Bank to be effective April 24, 2015. No action is necessary.

Monthly Bills: The monthly bills for March/April were submitted for payment. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment as presented. Motion passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., LSSE proceed with opening the sealed bids for the 2015 Road Repair Program. The results were as follows:

Contractor	Contract A	Contract B	Contract C
Russell Standard Corporation Mars, PA	\$129,927.50	\$199,980.00	\$259,970.00
Youngblood Paving Wampum, PA	\$99,550.00	\$156,475.00	\$201,340.00

Mr. Lennon proceeded with the monthly report and advised of the following items: Darlington Court – LSSE completed walkthrough with developer, updated punchlist items. A copy of the letter sent to Betters Real Estate was attached to this report. Emergency Generator – Awaiting generator delivery; tentatively set for next week. No payment request submitted from contractor for tonight’s meeting. MS4 Program – Year 1 Annual Progress Report submitted to DEP, which includes adopted Ordinances. Flood Plain Regulatory – meeting held with Township and Solicitor to prepare Township ordinance. Darlington Road Sanitary Sewer – An opinion of probably cost for the replacement was provided for this section of sewer line. Darlington Road Sidewalk – LSSE met with Township and Solicitor to review details for sidewalk ordinance. Surveys scheduled to begin on this project. 2015 Road Program – Bids were opened previously. As an add-on, crack sealing proposals were received and provided. For 16,000 linear feet, the cost is as follows: Russell Standard - \$10,560.00; Matcom Diamond - \$12,800.00; and Axtell’s - \$21,650.00. Suit Kote provided a proposal by the gallon, that appeared to be considerably cheaper (\$13.00/gallon covers approximately 80 lf). Mr. Hoover’s recommendation was to proceed with crack sealing; however allow for 30 days to check on Suit Kote’s proposal since it was estimated at less than half of what the three companies proposed.

Mr. Bradow requested to go back to Darlington Court and questioned how long does the Township give the developer to comply with the items needing done before filing a claim on the bond. Mr. Lennon advised that the main items were the 10th Street dedication and final approval of the Beaver County Conservation of the project. Giving them more time would be appropriate.

Mr. Inman made a motion to award Contract C to Youngblood Paving in the amount of \$201,340.00. Seconded by Mr. Bradow, the motion passed unanimous on a roll call vote. LSSE will check the math for accuracy. It was recommended by the Engineer to revise the scope of the work for next year by removing the need for seal coat in the hope of receiving more bids.

Solicitor’s Report: Mr. Fawcett presented Ordinance #448 and Ordinance #449 regarding sidewalk regulations for adoption. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the adoption of #448 and #449 as presented. Passed unanimous on a roll call vote.

Additionally, Resolution #2015-003 was presented which provided the specifications for the sidewalks, which was prepared by the Township Engineer. This is being done by resolution in case a change is needed in the future. Motion was made by Mr. Bradow; seconded by Mr. Hoover approving Resolution #2015-003. Passed unanimous on a roll call vote.

Mr. Fawcett presented Ordinance #450 amending the Civil Service regulations for the physical agility testing. The amendment provides for the adoption of the Cooper Standards for the agility testing. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving Ordinance #450 as presented. Passed unanimous on a roll call vote.

Mr. Fawcett noted sending a follow-up letter to the City of Beaver Falls Joint Sewer Users for a response to his letter and documentation sent several months ago.

Committee Reports: Fire/Finance – Mr. Mahosky presented 5 fire reports for 22 man hours or \$143.00. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving payment. Passed unanimous.

Parks/Recreation – Mr. Hoover had no report.

Public Works – Mr. Inman advised of the receipt of a letter from Beaver Falls confirming the joint paving project of 18th Avenue from 15th Street to 17th Street. Beaver Falls will take care of bidding requirements.

Mr. Inman reported the need to hire for the Summer Employee program for the Public Works Department and presented Blaine Yeager (new hire) and Nick Martin (returning) for the summer. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the return of Nick Martin. Passed unanimous. Mr. Hoover questioned the method of advertising since Mr. Yeager is not a Township resident. He recommends using Township students. Mr. Cipolla advised that it is by word of mouth and Township college students are given priority. He noted that he attempted to recruit a resident and he was not interested. Mr. Inman made the motion to hire Blaine Yeager. Seconded by Mr. Bradow, the motion passed unanimous. The Secretary noted that it is past practice to give the returning student an increase in the hourly wage. Her recommendation was \$9.00/hour for Nick Martin and \$8.50/hour for Blaine Yeager. Motion to approve the wage rate was made by Mr. Hoover. Seconded by Mr. Inman, the motion passed unanimous.

Mr. Inman advised the Board of the need and proceeding with a sewer cleaning program. He reported having Mr. Cipolla purchase various sewer supplies to have on hand in the event of a break. He noted a recent sewer line break in the Route 51 area and the need to have couplings, pipe, bands, protective clothing, etc. on hand. A recent drill purchase was also made. Mr. Inman made the motion to authorize proceeding with purchasing items to have on hand in the event of a sewer line break at an estimated cost of \$1,700.00. Seconded by Mr. Mahosky the motion passed unanimous.

The salt shed replacement is still pending. Mr. Inman is still gathering information from various companies to proceed with replacement prior to next winter season.

Ordinances/Policies – Mr. Bradow proceeded with the revisions to the Personnel Policy. The first item was on page 2 – prohibiting the wearing of uniforms by Fire, Police to political functions. Mr. Hoover requested clarification noting that police may be asked to work a political function; therefore would be in uniform. Discussion was held on the problems that could arise from this wording. Article III on page 2 – Sexual Harassment is to be replaced with a Workplace Harassment policy. Because this whole section may be replaced with a more up-to-date policy, discussion was limited. Before moving on to the next proposed change (which is

highlighted throughout the document), Mr. Bradow recommended tabling until next month and allow the time at the work session to review the entire document. All were in agreement.

Mr. Bradow reported on the proposed ticketing Ordinance for residents who do not maintain their property properly. He requested action by the Board to proceed with an Ordinance or drop it and leave as is. It was the general consensus of the Board that this would be a good regulation to have. Mr. Bradow made the motion to proceed with a "quality of life" ordinance which allows for ticketing of violations. Mr. Fawcett will be provided a copy for review and come back with a draft Ordinance for review. Seconded by Mr. Inman the motion passed unanimous on a roll call vote.

Mr. Bradow also advised that he is still working on security measures for the Municipal Office and noted signs have been placed (one in the lobby/one on exterior of entry door) that indicates the area is under video surveillance. He noted that he plans to visit Beaver Falls Municipal Authority and Chippewa Township to see their security measures. He has also contacted Brobeck for estimates and ideas. Will report at the next meeting.

Code Enforcement – Mr. Morrow's monthly report for March was distributed for review. It was noted that the Humane Society calls was left blank. The Secretary will advise Mr. Morrow.

Police/Township Office/COG – Mr. Policaro reported attending the Beaver Valley Regional COG meeting and noted their focus being on legislation for radar use by Police Departments. He also noted a presentation from a North Carolina based company that sells software for locating sewer lines, manholes, etc. as a record keeping tool.

The monthly Police Report for March was also distributed for review. Sealed bids for the 2007 Dodge Police car were opened and recorded as follows:

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| • Bayridge Motors, Staten Island, NY | - | \$2,666.00 |
| • Kim Gaudino, Freedom, PA | | \$2,030.00 |
| • Grace Quality Used Cars, Morrisville, PA | | \$ 656.00 |
| • Chicago Motors, Chicago, IL | | \$1,207.00 |

Motion was made by Mr. Inman; seconded by Mr. Mahosky awarding the bid to Bayridge Motors in the amount of \$2,666.00. Passed unanimous.

Mr. Hoover made the motion to award to the second bidder (Kim Gaudino-\$2,030.00) if Bayridge defaults. Seconded by Mr. Inman, motion passed unanimous.

Mr. Policaro noted the resignation of part-time Police Officer Christopher Zemalkowski. Motion was made by Mr. Inman; seconded by Mr. Hoover accepting his resignation. Passed unanimous.

Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving all Committee Reports as presented. Passed unanimous.

Unfinished Business: None

Township Agencies: No report.

Communications: An invitation was received to the Spring Convention of the Allegheny County and Western PA Association Township Commissioners on Thursday, May 14, 2015 at Shannopin Country Club.

New/Miscellaneous Business: The City of Beaver Falls 1st Quarter Joint Sewer Users invoice was received. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment of \$59,946.96. Passed unanimous.

Executive Session: Not needed.

There being no further business to be brought before the Board motion was made by Mr. Hoover to adjourn. Seconded by Mr. Inman, the meeting adjourned at 8:50 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners