

Patterson Township Board of Commissioners

Regular Meeting

July 10, 2014

The Patterson Township Board of Commissioners held their regular meeting on Thursday, July 10, 2014 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed all Commissioners present (Policaro, Inman, Bradow, Hoover and Mahosky).

Minutes: The minutes of the Agenda (Pre) Meeting and Regular Meeting held Thursday, June 12, 2014 were presented for review. Mr. Mahosky wanted to make a correction to the minutes regarding the results of the Civil Service Commission testing. It was reported last month that the only applicant to take the written test failed. Mr. Mahosky wanted to correct that this applicant passed and will move on to the next step. Mr. Hoover questioned correcting the minutes in this manner, noting that they were recorded correctly at the time. The correction should be made during a committee report, not correcting the minutes being presented for approval from June 12, 2014, which were recorded correctly. Mr. Policaro called for a vote on the minutes of June 12, 2014. Motion was made by Mr. Mahosky to approve with the noted correction. Seconded by Mr. Bradow, the minutes of June 12, 2014 were accepted as corrected – 4 ayes/1 naye (Hoover).

Public Comment: Vincent Agwada, 114 St. Tropez (Pineloch Estates) requested to be on the agenda; however, was not in attendance. The Secretary advised that he is interested in the Township expanding the method of collecting sewer payments by use of a credit card. She noted that this was explored a few years ago and it was found to be too cost prohibitive. At the time, the tax payments were to be included and the charges for the machine were based on the collections. Therefore, quite expensive even though the charge was to be passed on to the customer. Mr. Hoover requested that this be looked into again. The Secretary will provide the information once obtained.

Treasurer's Report: The Treasurer's Report(s) for the month of June for the General Fund, Sewer Fund, and PLGIT Accounts were presented for review and approval. Motion was made by Mr. Inman; seconded by Mr. Hoover approving the reports as presented. Passed unanimous.

Monthly Bills: The monthly bills for the month of June / July were presented for payment. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Motion passed unanimous.

Engineer's Report: Mr. Lennon, LSSE provided the monthly report and noted the following items: Darlington Court – No response yet to letter that was sent on May 27, 2014 regarding outstanding punchlist items. 2014 Road Program – Bid date has been extended to

July 31, 2014. Bids are due by 11:00 a.m. and will be opened at that time. 2013 Road Program – East Coast Paving completed the restoration work. LSSE presented Change Order #1 and Partial Payment #2 (final). Change Order #1 was approved on motion by Mr. Hoover, which decreases the contract amount by \$17,986.84. Seconded by Mr. Inman, the motion passed unanimous. Payment #2 in the amount of \$9,866.46 was presented as final payment. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Passed unanimous. Mr. Lennon noted that this action closes out the contract.

MS4 Program – Annual Operations and Maintenance Training for the Township’s Public Works employees will be scheduled by LSSE. Additionally, 2014 sampling has been started. Four wet tests remain and should be completed by July 31, 2014. An MS4 Operations & Maintenance Ordinance, TMDL Ordinance and new Stormwater Management Ordinance will need to be adopted by the end of 2014. Darlington Road Sidewalk – The Township is on the list for a \$24,000.00 Community Development Block Grant. No change since last month. Greenways, Trails, and Recreation Grant Program – An application for the maximum of \$250,000.00 for a Community Park Master Plan and Phase I Improvements is being applied for. Local match needed is a “cash” match, not work force. Items needed to submit application is the adoption of a resolution approving the submission and a \$100.00 check for the application fee. Motion was made by Mr. Hoover; seconded by Mr. Inman approving the adoption of the Resolution. Passed unanimous. A second motion was made by Mr. Hoover to approve the \$100.00 application fee. Seconded by Mr. Bradow, the motion passed unanimous.

Solicitor’s Report: Mr. Fawcett presented Ordinance #442 that has been advertised for adoption at tonight’s meeting. He advised that this is an amendment to the Civil Service regulations (Chapter 38, Article IV, Section 25) changing the residency requirement for hiring from 10 road miles to 15 mile radius. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving Ordinance #442 to expand the mileage for the hiring of police officers. Motion passed unanimous.

Mr. Fawcett reported needing more time to review the requirement of a dissolution clause in the Township’s Fire Department by-laws. The dissolution clause is mentioned in the Fire Relief Act for the fire relief funding; however, there is nothing specific. He noted the Fire Relief Fund (for the Township’s Fire Department) is audited by the Auditor General’s office; therefore, annual expenditures reviewed. Will have a more in-depth report at the next meeting.

Mr. Fawcett was asked by Mr. Policaro the status of the list of firearms (secured as evidence) to be sold, once a legal process is done. Mr. Fawcett noted that he will follow-up with what is needed and report back next month.

Mr. Fawcett also provided an update on the Bond Claim (on former Tax Collector), whereby he recently provided them with more information. He noted that the claim is primarily the Township’s costs versus the actual loss.

Committee Reports: Fire/Finance – Mr. Mahosky presented 6 fire reports for a total of \$149.50 (23 man hours). Motion was made by Mr. Mahosky; seconded by Mr. Hoover approving payment. Passed unanimous.

Mr. Mahosky advised of receiving an insurance quote from VFIS Property/Casualty to insure the Fire Department parking lot. The proposal includes insuring the fire building, owned by the Township, as well. The annual premium cost is \$3,439.00.

Mr. Mahosky raised the question to Mr. Fawcett regarding the insurance needed for the parking lot owned by the Fire Department (beside the firehall). It is questionable whether it is insured. Mr. Fawcett noted that this keeps coming back up over the last few years. Since it is private property, the Township's insurance company will not insure. Mr. Fawcett advised that having a lease agreement between the Township and Fire Department may help with insuring the lot through the Township's Insurance carrier. He did; however, note that because the Fire Department owns the lot, the liability and responsibility falls on the Fire Department. In addition to a lease agreement, discussion was held on whether the Fire Department was receptive to selling the lot to the Township. Mr. Mahosky will pursue answers to these questions.

Mr. Mahosky advised that the Active Shooter training has been proposed for August 8, 9, or 11, 2014. Blackhawk School District has a new Superintendent and she wants more information on this, prior to approval.

Parks/Recreation – Mr. Hoover advised that the Park signs are being prepared for installation. He also expressed interest in reinstating Community Days, perhaps for next year. He was advised by the Township Secretary that Patterson Township will be 175 years old in 2016.

Public Works – Mr. Inman reported distributing a memo regarding the PSATC Conference that he recently attended. The high points of the conference were reviewed with the Board in the work session prior to this meeting.

Ordinance/Policies – Mr. Bradow advised that regulations for recreational burning are still pending. Additionally, there was a memo distributed regarding changes in the Personnel Policy that also still needs to be addressed. Mr. Bradow requested any suggestions be turned into the Secretary on both of these items by July 24, 2014 for final discussion at the August 14, 2014 meeting.

Mr. Bradow commented on following Robert's Rules of Order for Township meetings. He made a motion to follow and continue to practice Roberts Rules of Order. The motion was withdrawn; due to a pending review and research into the parliamentary procedure used by the Township, which is Robert Rules currently. The Secretary will look into the First Class Township Code.

Code Enforcement – In Mr. Morrow's absence, his written monthly report was submitted. The letter from Cathy Stanyard last month has been addressed. Mr. Mahosky

advised of assistance being requested by John Marzano, regarding a property at 1822 11th Street.

Police/Township Office/COG – The monthly Police Report was submitted for review. Mr. Policaro advised that Chief Cindrich is off for hip replacement surgery and Assistant Chief Stanislawski is in charge. A letter/proposals were submitted for review regarding the purchase of ballistic (bullet proof) vests. Motion was made by Mr. Inman; seconded by Mr. Bradow approving the purchase in the amount of \$7,585.92 as described at the pre-meeting. Payment will be made from the Capital Fund budget. Passed unanimous.

Additionally, proposals were provided for the purchase of new computer systems for the Police Department. Motion was made by Mr. Inman; seconded by Mr. Bradow approving the purchase from Compu-Gig in the amount of \$3,388.82 (the Secretary to expense from Police line items). This purchase is being approved as outlined at the pre-meeting. Motion passed unanimous.

Mr. Policaro advised the Board that the White Township Police service contract expires December 31, 2014 and it would be appropriate to renew prior to budget time. Mr. Policaro would like to start the negotiating process. Mr. Hoover questioned the wording of the “exit clause” to avoid the same happening as Fallston Borough. This will be worked on between the two municipalities. Mr. Policaro plans to attend the next White Township Supervisors meeting.

Assistant Chief Stanislawski advised of a donation of a long gun from White Township recently. In addition, through a donation from CoGo’s and trading in former guns two (2) long guns were purchase at no cost to the Township. A letter of thanks to CoGo’s and White Township from the Board of Commissioners will be sent.

Motion was made by Mr. Hoover; seconded by Mr. Inman approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: The Duquesne Light LED Pilot Program pending from the last two meetings was discussed. It was noted that the deadline for participation is July 15, 2014. Mr. Mahosky gave details as to the cost of the 70W (\$13.92/per street light) versus the 43W LED (\$11.16/per street light). He contacted Monaca Borough and found that they have been very pleased with the LED lights. Mr. Mahosky made a motion to approve participation at a cost of \$1,090.00, which is the cost for removal of 10 current lights. Seconded by Mr. Inman, the motion passed unanimous. A second motion was made by Mr. Inman to select the street lights from 3rd Street to the Patterson Primary School. Seconded by Mr. Bradow, the motion passed unanimous.

Township Agencies: Civil Service Commission – Mr. Mahosky reported that there is 10 applicants for the July 14, 2014 written test to be held on Monday, July 14, 2014 at 6:00 p.m. The physical agility test has been scheduled for July 24, 2014 at the Allegheny County Police Academy; and the oral exam on July 30, 2014 for those who pass.

Mr. Mahosky expressed the need to make appointments to the Civil Service Commission. He presented the names of Richard Rocereto, 21 St. Andrews Drive and Francis Tunno, 405 Wissner Avenue. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving the appointments. Passed unanimous.

Communications: An invitation to the Allegheny County & Western Pennsylvania Association of Township Commissioners Fall Conference was received. The date is September 25-28, 2014 at Seven Springs. The Township Secretary expressed an interest in attending. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving attendance for those who want to attend. Passed unanimous.

A letter of notification was received from U-Comp advising the Township of a \$265.00 dividend check for 2013.

A letter was received from the Department of Environmental Protection advising the Township of the release from the requirement of sewer tap-in approval. It is official that the Township no longer falls under the Corrective Action Plan with the completion of the Southend Sewer Project.

A letter and notification was received from the Department of Transportation regarding the Winter Season Agreement. The 5-year agreement is still in valid.

New/Miscellaneous Business: None

Executive Session: The Board went into an executive session at 8:20 p.m.

Back in session at 8:38 p.m. A motion was made by Mr. Inman to combine the Civil Service candidates (two written test dates) for the upcoming agility testing and oral exam. Seconded by Mr. Hoover, the motion passed 4 ayes, 1 naye (Bradow).

There being no further business to be brought before the Board, motion was made by Mr. Inman to adjourn. Seconded by Mr. Mahosky, the meeting adjourned at 8:40 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Board of Commissioners
Kenneth Fawcett, Esq.
Larry Lennon, P.E.