

Patterson Township Board of Commissioners

Regular Meeting

March 10, 2016

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 10, 2016 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Hoover, Inman and Mahosky present.

Minutes: The minutes of the preceding meeting(s) held Thursday, February 11, 2016 were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the Agenda and Regular of February 11, 2016 as presented. Passed unanimous.

Public Comment: None

Treasurer's Report: The Treasurer's Report(s) for the General Fund, Sewer Fund, and PLGIT Accounts for February, 2016 was distributed and read by Mrs. Wagoner. She made a recommendation to invest General Fund monies in a 180 day CD with PLGIT in the amount of \$200,000.00. The high balance in the General Fund as a result of real estate tax receipts enables this investment. Motion was made by Mr. Hoover; seconded by Mr. Inman approving the CD in the amount of \$200,000.00. Passed unanimous.

The Treasurer noted the balance in Liquid Fuels and the intent of the Board to spend General Fund monies on the 2016 Road Program; leaving the Liquid Fuels funds unspent until 2017. She questioned whether to invest a portion of the balance in a CD. Mr. Inman recommended leaving the Liquid Fuels Fund as is; in the event monies are needed during 2016 from this fund. No action needed.

Monthly Bills: The monthly bills for February and March, 2016 were presented for approval. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment. Passed unanimous.

Engineer's Report: Mr. Lennon distributed the monthly Engineer's report and reported on the following: Darlington Court – Betters to notify Beaver County to close out E&S Permit and submit final drawings to Township; MS4 Program – Annual public training to be conducted at the April Commissioners meeting. A separate training session will be held for Township staff; Traisr GIS Platform – The first training session was held for staff (Joe Cipolla / Paula Wagoner) and LSSE will continue to customize the account for Township use; Darlington Road Sidewalk – Still pending. Bid date to be set by County. Multimodal Transportation Fund (MTF) – Grant application submitted is still pending. Commonwealth Financing Authority / PennDot still reviewing. The 2016 Grant Cycle has been announced with applications due by July 31, 2016 and Act 13 due by June 30, 2016. The 2016 Road Program was presented noting the following scope of work:

- 7th Street (from Darlington Road to Wissner Avenue) – Tar and Chip
- 20th Avenue (from 14th Street to 16th Street) – Tar and Chip
- 20th Avenue (from 17th Street to Dead End) – Tar and Chip
- 18th Avenue (from 4th Street to 6th Street) – Tar and Chip
- Highland Avenue (from 2015 paving joint to 11th Street) – 1 ½” overlay only
- 5th Street (from 18th Avenue to 16th Avenue) – 1 ½” overlay only

Mr. Bradow questioned the proposed overly on 5th Street from 18th Avenue to 16th Avenue whereby he thought 5th Street from 16th Avenue to 15th Avenue would also be done. Mr. Inman explained that portion of 5th Street needs base repair, of which is not in the scope of work for 2016. He advised he is trying to do the roads every other year; whereby this year’s program is primarily tar and chip. Full paving will be done next year. The reason for this method is to increase the amount of funds available (General Fund and Liquid Fuels Fund) on a paving year. Mr. Hoover made reference to last month’s presentation given by the Township Engineer providing each of the roads, their rating, and what form of repair needs to be done. Approval was given at the last meeting on putting this program out for bid as referenced by the chart provided.

A final item on the Engineer’s report, Mr. Lennon advised that the Brady’s Run and Beaver Falls Wasteload Questionnaire(s) were completed and submitted as requested. A copy was attached for review.

Solicitor’s Report: Mr. Fawcett advised that the Drone Ordinance is still pending and provided comments on the sample regarding model aircrafts. He noted the Board could proceed with adopting regulations regarding model aircrafts in lieu of waiting until drones are regulated by the FAA. He also advised of the current requirement to notify the Beaver County Airport when the devices fly above a certain heighth. Mr. Fawcett noted that he did not have a directive last month from the Board to proceed with an Ordinance. He reiterated that the FAA is supposed to come out with regulations in July and maintained that his recommendation is still to wait until then for adoption of an Ordinance. No action was taken.

Mr. Mahosky asked Mr. Fawcett whether he was aware that there was a current lawsuit filed against Beaver County to reassess County parcels. The last reassessment was done in 1982. Mr. Fawcett noted that he was aware that Chuck Betters had filed a lawsuit again the County. Mr. Mahosky advised that a number of municipalities, as discussed at the last COG meeting, were considering trying to block the reassessment if it happens since the cost of the reassessment is to be paid by Beaver County. At some point, the Township may need legal advice.

Committee Reports: Fire – No fire reports were turned in for payment. Mr. Hoover provided an update on the restoration of the second floor of the firehall. An additional amount; \$736.21 has been spent since last month. The scope of the work done was provided (i.e. bathroom done, kitchen makeover into an office is done, and the former Commissioners room is underway). Mr. Hoover advised that the Fire Department contributed \$700.00 towards replacing some of the light fixtures. He noted having a meeting with Fire Chief Philip Graeser regarding the State Fire Grant proceeds. Chief Graeser worked with vendors to get the prices reduced on

some of the items in the grant; however, Mr. Hoover advised the \$1,500 earmarked last month will still be used.

Mr. Hoover provided a report on the Engineering Study for the consolidation of Fire Departments across the state of which indicates a decline in volunteers. He noted that consolidations are being considered across the state and discussions are continuing with Patterson Heights. Mr. Hoover indicated his assistance and support for this potential merger.

Mr. Hoover provided a summary of the February 2016 Fire/Training Report which indicated 18 fire calls; 6 hours of training for 13 members; in addition to the time spent on the Friday Fish Fry fundraisers.

Parks/Recreation/Finance – Mr. Mahosky reported that the Duquesne Light’s LED exchange program (2015) is finally complete in the Township. He also advised attending the Beaver County Regional Council of Governments meeting and the annual dues notice has been received in the amount of \$596.88. He made reference to the various projects proposed during the Agenda meeting. Motion was made by Mr. Bradow; seconded by Mr. Hoover to approve payment of the 2016 dues in the amount of \$596.88.

Mr. Hoover advised Mr. Mahosky that he is talking with the Fire Department to have a movie night for the residents at the firehall over the summer. He proposed to purchase a projector and screen out of the Parks/Recreation budget. He is in the process of getting additional information.

Public Works - Mr. Inman reported the receipt of the 2016 Liquid Fuels allotment in the amount of \$92,076.32. Also, the invoice from the City of Beaver Falls has been received for the road repair work on 18th Avenue between 15th and 17th Street. This was a joint venture between the two municipalities. The invoice, \$16,953.91 was the amount that Mr. Inman had arrived at as per his calculations and provided to the Beaver Falls City Manager. Since this was not a Liquid Fuels job, the monies will come from the General Fund (430.800).

Mr. Inman advised of receipt of the final budget report and letter from Bradys Run Sanitary Authority providing final costs for 2015. The amount still owed for 2015 is \$64.62, which was arrived at by using actual costs. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment of \$64.62 to Bradys Run Sanitary Authority. Passed unanimous.

Ordinances/Policies/Township Buildings & Grounds – Mr. Bradow proposed the adoption of Roberts Rules of Order as the parliamentary procedure for the Board to follow. Mr. Policaro questioned the reason for this, as he noted the Board has been following this format for years. Mr. Bradow indicated, as the Policies and Ordinance Commissioner, he has interest in following proper protocol but needs the adoption of Roberts Rules of Order first. Mr. Bradow made the motion to adopt Roberts Rules of Order. Questions were raised by other members of the Board regarding protocol and whether there is a need for this. Research needs to be done regarding the action taken many years ago to use this method for operating meetings. Due to the lack of a second, Mr. Bradow withdrew his motion.

Mr. Bradow advised that he will be inspecting the Township buildings for needed repairs and will report back to the Board next month. He also recommended informing the residents of the newly enacted restrictions on burning, of which only recreational burning is allowed. A notice in the sewer bills was suggested and approved on motion by Mr. Inman. Seconded by Mr. Mahosky, the motion passed unanimous.

Additional discussion was held on the new Burning Ordinance regarding the recycling and/or the disposal of twigs and branches of which are no longer allowed to be burned. Suggestions made included a curbside pick-up by Township Public Works employees on a bi-weekly basis. Joe Cipolla was in attendance and advised the cost to take a truckload to Brighton Township (recycling center) is \$25.00/load and noted his willingness to do. He provided an alternative which is putting a dumpster in the quarry for residents use. This method would allow for a full load to be taken. Mr. Cipolla anticipates a drop in collection once the spring clean-up is done. Mr. Hoover questioned whether time to do this is a concern to Mr. Cipolla. Mr. Cipolla advised that he doesn't have a problem with picking up the limbs/branches. Although he doesn't have a problem with either method, he noted that it would be nice for the residents to have a place for residents to bring their yard waste. The dumpster would be provided by Beaver County Recycling. Final discussion was held on the use of a shredder, and the recommendation would be to apply for a grant in the next round of funding. Additional information will be pursued for discussion next month.

Code Enforcement – No report (Mr. Morrow is recuperating from surgery).

Police – The monthly Police report was distributed for review.

Motion was made by Mr. Hoover; seconded by Mr. Inman approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: The Secretary reminded the Board of previous discussion regarding the status of the annuities for the pensions. Specifically, the annuities for Chief Cindrich and Mrs. Wagoner. She requested authorization to contact Mr. Flick (MetLife) to provide the Township with the calculation(s) to fully fund these pension annuities and bring back to the Board. Motion was made by Mr. Bradow; seconded by Mr. Hoover approving this action. Passed unanimous.

Township Agencies: No report.

Communications: The Beaver County Humane Society contacted the Township office offering a rabies and chip clinic for our residents, since we have an agreement with them. This program is being offered at no cost to the Township and minimal or no cost to pet owners. A date and place has not yet been determined. Motion was made by Mr. Bradow; seconded by Mr. Inman giving permission to BCHS to conduct this program for our Township residents. Passed unanimous.

New/Miscellaneous Business: The Secretary presented a service contract from Brobeck for the door access system and alarm system in the event maintenance or repairs are needed. The

cost for each is \$22.00/month (door access) and \$15.00/month (alarm) for a total of \$444.00/year. Upon discussion, the Board decided to forego signing up for this annual maintenance agreement. In the event of a breakdown, a key still provides access until it can be repaired. The Township will bear the cost.

There being no further business to be brought before the Board, motion was made by Mr. Inman to adjourn. Seconded by Mr. Hoover, the meeting adjourned at 8:25 p.m.

Respectfully submitted:

Paula J. Wagoner, Secretary

Copy: Mr. Kenneth G. Fawcett, Esq.
Mr. Larry Lennon, Jr., P.E.
Commissioners