

Patterson Township Board of Commissioners

Regular Meeting

Thursday, June 9, 2016

The Patterson Township Board of Commissioners held their regular meeting on Thursday, June 9, 2016 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Hoover, and Mahosky present. Commissioner Inman was absent.

Minutes: The minutes of the previous meetings held May 12, 2016 were presented for approval. Motion was made by Mr. Mahosky; seconded by Mr. Hoover approving the Agenda and Regular meeting(s) held on May 12, 2016. Passed unanimous.

Treasurer's Report: The Treasurer's Report for May was submitted and read by Mrs. Wagoner for the General Fund, Sewer Fund, and PLGIT Accounts. There being no additions or corrections, it was approved as read.

Monthly Bills: The monthly bills for May/June were submitted for payment. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving payment. Motion passed unanimous.

Engineer's Report: Township Engineer, Larry Lennon, Jr., distributed his monthly report and provided information on the following items: Darlington Court - Betters waiting on Notice of Termination for NPDES permit from BC Conservation District; MS4 Program – Training session for Township staff will be conducted soon. Sampling of outfalls to commence in a few weeks; TRAIRS GIS – LSSE assisting the Township with training and customizing this program; Darlington Road Sidewalk – BC Community Development Block Grant award. Bids for this project are scheduled to be opened 9:00 a.m. on June 21, 2016 by Beaver County; Multi-modal Transportation Fund Program – 2015 Grant Application still pending. New round (2016) is due July 31, 2016. This program was applied for to install sidewalks on Darlington Road between 11th Street to 13th Street. PennDot also administers this grant program. Township applied for 2016-2017 funding consideration. No word yet. 2016 Road Program – Pre-construction meeting was held June 8, 2016. Tentative schedule to begin in a few weeks. An alteration has already occurred regarding paving 5th Street. The base repair needed for the section of 5th Street from 18th Avenue to 16th Avenue is too extensive. Therefore, tar and chip will be applied to the area of 5th Street between 16th Avenue and 15th Avenue.

Mr. Policaro asked the Engineer whether a sizable map on a retractable pull-down could be made to hang in the meeting room. This would allow the Board to view the areas of discussion. Mr. Lennon will look into.

Mr. Bradow entered the meeting at this time (7:12 p.m.).

Solicitor's Report: Mr. Fawcett advised that the Taser Policy given to him to review has been provided to Assistant Chief Stanislawski for additional review. The current policy that is in need of updating to include the tasers makes reference to items from many years ago. Mr. Fawcett wants clarification prior to the adoption. It should be ready for final adoption at next month's meeting.

Mr. Fawcett also noted that a proposed Appearance Policy for the police officers was referred to him for review and recommendation.

Committee Reports: Fire – Mr. Hoover advised that the merger talks between Patterson Township Fire and Patterson Heights Fire Departments are moving forward. The next step in the process is to hold a meeting with the elected officials. A presentation providing the reasons for this being a good move for both municipalities (besides an increase in manpower) is being worked on.

Mr. Hoover advised of the ladder truck being sold in Kentucky. Chief Graeser delivered the truck and it was taken off the insurance. Mr. Hoover noted that Mr. Inman requested a list of fire personnel over the years to include in the history book that he is working on.

The ten (10) fire calls for May in the amount of \$279.50 representing 43 man hours was presented for payment. Motion was made by Mr. Hoover; seconded by Mr. Bradow approving as presented. Passed unanimous.

Mr. Hoover advised that the remodeling of the second floor of the Fire Department is 95% complete. He noted an issue with the air conditioning on the second floor. As discussed at the Agenda meeting, Mr. Hoover advised the cost could be from \$4,500-\$6,700 for replacement. A motion was made by Mr. Hoover authorizing to spend up to \$6,500.00 on air/heat whether it be a forced air system or a ventless system mounted on the wall. Seconded by Mr. Bradow, the motion passed unanimous.

Mr. Bradow raised a question on the timeline of getting quotes, bringing back to the Board in July, then proceeding. He noted being in the Summer months and the need for air conditioning sooner rather than later. His recommendation would be to allow Mr. Hoover to move forward once bids are received. Mr. Fawcett advised that once quotes are obtained, the Board would need to approve the quote; however, if the Board wanted to give Mr. Hoover the authorization to proceed allowing him to make the decision on what to purchase (install) another motion would be appropriate. Mr. Policaro questioned what specifications would be used to decide what to purchase. Mr. Hoover will gather information on the various methods of cooling/heating. Mr. Bradow made the motion giving authorizing for Mr. Hoover to move forward. Seconded by Mr. Hoover, the motion passed unanimous.

Parks/Recreation/Finance – Mr. Mahosky pointed out the bench in the meeting room that was made in memory of Chauncey Parsons, for his contribution to the Patterson Township Recreation Board many years ago. The question was raised on where to install the bench. The three (3) choices are: the field behind the Patterson School; the Honor Roll; or the Township Park. After some discussion, it was decided on motion by Mr. Mahosky to notify the family for their input on the bench's placement. Seconded by Mr. Hoover; the motion passed unanimous.

Mr. Mahosky advised of a proposal for twelve (12) 18" x 48" banners in the amount of \$180/per kit (includes hanging hardware) in honor of the Township's 175th Anniversary. Permission is currently being sought by Duquesne Light for placement on their poles. The backyard theater system has been received and a "Family Movie Night" is being planned. It was decided to check with the Fire Department to see what available dates are in August.

Public Works – In Mr. Inman's absence, the next phase of the street sign replacement program was noted at a cost of \$2,409.98 from Municipal Signs & Sales. Motion was made by Mr. Bradow; seconded by Mr. Mahosky approving payment. Passed unanimous.

Emergency repairs were also made to the Route 51 sewer line, whereby the main check valves were replaced at a cost of \$4,205.00. Mr. Cipolla advised of the difference it made in the electric and operation by replacing the check valves. He noted that there are two (2) more that need to be replaced, which will further improve the operation. The estimate for this is \$2,500.00. It was noted that Mr. Inman is pursuing reimbursement from Beaver County for the repairs done on their sewer line.

Ordinances/Policies/Township Buildings & Grounds – Mr. Bradow had no report.

Code Enforcement – The monthly report for May was distributed on behalf of Mr. Morrow. No questions or comments.

Police/COG/Township Office – Mr. Policaro reported receipt of the May monthly Police report distributed for review. Mr. Policaro gave a recap from the Agenda meeting regarding the 10 Civil Service applicants and the upcoming testing.

Mr. Mahosky provided a report on attending the recent COG meeting. The program was a presentation on GIS mapping. A copy of the written presentation was given to the Secretary for the Township file.

Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving all Committee Reports as presented. Passed unanimous.

Unfinished Business: The Secretary presented the insurance proposal provided by Ed Goth, Township Agent (Charles Leach Agency) as requested by the Board in February to make the switch mid-year. The new proposal is from Glatfelter Public Practice and came in at \$32,887 (annual premium), which is approximately \$4,000.00 lower than current costs for the

same coverage. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving this change, based on the recommendation of the Township Secretary. Passed unanimous.

Township Agencies: Civil Service items already taken care of.

Communications: None

New/Miscellaneous Business: None

Executive Session: Not needed.

There being no further business to be brought before the Board, motion was made by Mr. Hoover to adjourn. Seconded by Mr. Bradow, the meeting adjourned at 7:55 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Board of Commissioners
Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.