

Patterson Township Board of Commissioners

Regular Meeting

Thursday, April 14, 2016

The Patterson Township Board of Commissioners held their regular meeting Thursday, April 14, 2016 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed all Commissioners present (Policaro, Bradow, Hoover, Inman, and Policaro).

Minutes: The minutes of the Agenda and Regular Meeting held March 10, 2016 were submitted for review. Motion was made by Mr. Hoover; seconded by Mr. Inman approving the minutes as presented. Passed unanimous.

Public Comment: Ms. Kelly Kushich, 2014 13 ½ Street attended the meeting to request paving 13 ½ Street. She wanted to know when to expect paving and what the criteria is for choosing what roads to do. Mr. Policaro deferred to Mr. Inman who explained that the Township has a 10 year plan; some of which need complete paving and others that will be sealed. This year's program is sealing of various roads. Upon pulling out the plan, he noted that 13 ½ Street is not on the list; therefore is not considered one of the worst roads in the Township. The evaluation of all the roads was done last Fall and will need to be re-evaluated on a regular basis. Mr. Inman advised that in the meantime, 13 ½ Street will be patched (maintained in this manner) as other roads in the Township. Ms. Kushich advised that the Township Street employees have already patched the road. A list of the roads for a tar and chip program this year was provided.

Jeff Hocanson, 1819 16th Street questioned when is something going to be done about the vehicles parked at the corner of 19th Avenue and 16th Street. Some of which don't have a current registration/inspection. He attended the meeting last year concerning this. Mr. Policaro advised that the Township will refer back to the Code Officer.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund, and PLGIT Accounts were presented for the month of March. Motion was made by Mr. Hoover; seconded by Mr. Inman approving as presented.

Monthly Bills: The monthly bills for March/April were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Passed unanimous.

Engineer's Report: Mr. Larry Lennon, LSSE proceeded with opening the 2016 Road Program sealed bids. Although there were three (3) companies that picked up the bid documents, only one bid was received. A. Liberoni, Inc., Plum, PA and Mele & Mele & Sons, Braddock, PA purchased the bid documents and Youngblood Paving, Inc., Wampum, PA

provided a bid in the amount of \$48,865.00 for base bid and \$44,850.00 for add alternate No. 1. The add alternate No. 1 is the amount bid in the event a leveling course is needed on the roads to be sealed (tar and chip). Mr. Lennon advised that leveling course will not be applied to all of the roads; therefore this full amount (\$44,850.00) will not be spent. It was written into the contract to allow for the leveling course. Mr. Mahosky and Mr. Hoover questioned only one bid received. Mr. Lennon advised that there is a limited number of companies that do the tar and chip, which resulted in receiving only one bid. He noted that he is not surprised by this. Mr. Inman made the motion to accept the bid from Youngblood Paving. Seconded by Mr. Hoover, the motion passed unanimous.

Mr. Lennon proceeded with his monthly Engineer's report as follows: Darlington Court – No change in status from last month; MS4 Program – The required annual public training will be conducted at tonight's meeting as required. A separate training session will be conducted for Township Staff; TRAISR GIS Platform – Work is continuing to customize the account for Township use; Darlington Road Sidewalk – BC Block Grant recipient. No change from last month. Bid date not currently set by Beaver County; Multimodal Transportation (MTF) Program – Two applications submitted in 2015. No word yet on funding of grant application(s). 2016 Road Program – Already covered.

Mr. Lennon proceeded with the annual MS4 Municipal Training session. He distributed a handout to all participants along with a sign-up sheet for those attending. The handout provided the permit status and an overview for the conveyance of stormwater. Included in the training was a detailed review of the 6 Minimum Control Measures (MCM) and concluded with a reminder of the MS4 Tracking System that was recently purchased for GIS mapping and asset management. Mr. Lennon reported that DEP is now auditing all permit holders at least once per five year permit cycle. Patterson Township has two (2) years remaining on the current permit; therefore, can expect an audit with the next 2 years.

Solicitor's Report: Mr. Fawcett advised that he is working on an amendment to the Police Rules and Regulations regarding the use of the tasers in place of the stingers and band-it. The section to be amended is Article XI – Electronic Immobilization Devices.

Mr. Fawcett also reported the receipt of a Consent Order regarding the tax appeal filed by Paul Clark/Shannon Steele, 51 St. Andrews Drive. The original property tax assessment was \$82,400.00 and is being reduced to \$74,100.00. The difference calculates to a reduction of \$135.00 for Township real estate taxes. This action will equalize their property in conjunction with other homes on the same street. Mr. Fawcett advised that the Blackhawk School District had already approved the reduction in school taxes. Motion was made by Mr. Inman; seconded by Mr. Hoover to approve the consent order and accept the reduction in the Township real estate tax of \$135.00. Passed unanimous.

Mr. Fawcett distributed a Notice that could be provided to residents regarding the flying of model aircraft and drones in the Township. The notice advises of FAA regulations that require registration with the Beaver County Airport prior to flying such aircraft because the

Township is within 5 miles of the airport. There are criminal and civil penalties imposed by the FAA if failure to comply to these requirements.

Committee Reports: Fire – Mr. Hoover advised of two invoices for payment that fall below the Commissioner approval threshold. The first invoice is the attempted inspection of the ladder truck in the amount of \$1,015.00. The cost to certify the ladder truck was estimated at \$15,000.00; therefore, was taken out of commission instead of repair. As per the Township Insurance carrier, Mr. Hoover advised that the Board of Commissioners should go on record instructing the Fire Department not to use the ladder, since it is not certified. The truck is still driveable and insured. Motion was made by Mr. Hoover approving this action. He advised of a second invoice for testing and refill of the cylinders on the trucks in the amount of \$380.00. Mr. Inman reminded the Board of previous discussions on ISO rating, whereby it is lower because we have a ladder truck. Fire Chief Graeser advised that the ladder truck is for sale. The coverage is provided through mutual aid. Chippewa Township, City of Beaver Falls, and Brighton Township all have ladder trucks if needed. The motion was seconded by Mr. Inman and passed unanimous. Mr. Hoover also advised that the merger talks between Patterson Heights and Patterson Township Fire Departments are still continuing.

Mr. Hoover requested a letter of thanks be sent from the Township to Bob Mazzant, of Mazzant Painting for his assistance on the restoration of the second floor of the firehall. He donated the vanity, sink top and laminate flooring.

Mr. Hoover submitted fire reports for February and March for approval. There was a total of ten (10) fire reports for February in the amount of \$253.50 (39 man hours). Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment. Passed unanimous. There was also ten (10) fire reports for March in the amount of \$331.50 (51 man hours). Motion to pay was made by Mr. Hoover; seconded by Mr. Inman. Passed unanimous. The monthly activity report was also provided indicating a total of 16 calls; 28 hours of training and participation by 14 firemen. He thanked all who supported the recent Fish Fry(s) fundraiser held by the firemen during lent.

Mr. Hoover provided a report on the recent search and rescue of a missing man in the Bradys Run area of the Township (formally Beegle Hill road area). He described the method used by the Fire and Police Department to locate the missing hiker, who unfortunately didn't make it. Mr. Hoover commended both departments for a job well done. Mr. Policaro complimented and thanked Mr. Hoover for the time and work he has put into the second floor of the firehall, of which the transformation into offices and repairs to the bathroom have been completed.

Parks/Recreation/Finance – Mr. Mahosky advised the bench in memory of Chauncey Parsons, longtime member of the Township Recreation Board, is still pending and that he would be looking into purchasing one soon.

Public Works – Mr. Inman noted his report has already been covered.

Ordinances/Policies/Township Buildings & Grounds – Mr. Bradow provided information on the pending roof replacement of the Public Works garage. He noted the bids received were not all consistent; therefore, will correct and report back to the Board next month. He also advised that he had requested a Personnel Policy change regarding the Employee Return to Work section. He is requesting additional input from the Board before moving forward on this.

Code Enforcement – In Mr. Morrow's absence, a letter from him was presented asking the Board to amend the International Property Maintenance Code (IPMC) from the 2003 version to the 2015 version. Mr. Hoover questioned the cost to advertise and the legal fees in regards to adopting an amendment that would cover all future changes. Mr. Fawcett advised that he does not know what the changes are from 2003 to 2015 and noted it is difficult to do what Mr. Hoover is suggesting. The amendment should note 2015 edition. Motion was made by Mr. Hoover; seconded by Mr. Inman authorizing to proceed with the amendment to 2015. Mr. Fawcett will talk to Randy for further clarification before proceeding. Passed unanimous.

Police/Township Office/COG – Mr. Policaro noted the distribution of the monthly Police report for review. A letter was received from Chief Cindrach announcing his retirement after 38 years of employment with Patterson Township noting the effective date of June 15, 2016. As per discussion at the Agenda meeting, the Board recommended Assistant Chief David Stanislawski to be his replacement. It is appropriate for the Civil Service Commission to proceed with any necessary testing to create an eligibility list for patrolmen and whatever is needed to fill the Chief and Assistant Chief's position. Motion was made by Mr. Bradow; seconded by Mr. Inman instructing the Civil Service Commission to proceed. Passed unanimous.

Mr. Policaro advised of the receipt of a letter from the Police Collective Bargaining Unit under Act 111 to commence negotiations. The police contract expires December, 2016. Mr. Policaro asked for volunteers to represent the Township for these negotiations. Mr. Inman and Mr. Hoover volunteered to negotiate the police contract with the police. Motion was made by Mr. Inman; seconded by Mr. Mahosky naming Mr. Inman and Mr. Hoover as the Board's representatives. Passed unanimous.

Committee Reports: Motion was made by Mr. Hoover; seconded by Mr. Inman approving all Committee Reports as presented. Passed unanimous.

Unfinished Business: As per last month's meeting, the Secretary obtained information from Mr. Don Flick, of MetLife regarding the amount needed to bring the pension annuity up-to-date for Chief Cindrach and Mrs. Wagoner. The information provided by Mr. Flick indicated \$159,182.00 needed for Chief Cindrach and \$140,279.00 for Mrs. Wagoner. The balance in the Police Pension Fund at Huntington Bank (\$583,000.00) would allow for a transfer to fully fund Chief Cindrach's pension. The balance in the Non-Uniform Pension Fund (\$74,000.00) does not have the monies to allow for a transfer into Mrs. Wagoner's annuity. Motion was made by Mr. Inman; seconded by Mr. Bradow approving the transfer of \$159,182.00 from Huntington Bank

Police Pension Fund into the annuity of Richard Cindrich held by MetLife. Motion passed unanimous.

Township Agencies: Civil Service Commission – Already addressed.

Communications: An invitation was received to the PA State Association of Township Commissioners Annual Conference on June 23-26, 2016 at King of Prussia. Motion was made by Mr. Bradow; seconded by Mr. Inman approving attendance if so desired. Passed unanimous.

New/Miscellaneous Business: The Sewer Fund – Quarterly transfer in the amount of \$26, 976.57 to the Patterson Township Municipal Authority for the loan payment was submitted for approval. Motion was made by Mr. Hoover; seconded by Mr. Inman approving payment. Passed unanimous.

The City of Beaver Falls Water Pollution Control Plant submitted the 1st Quarter Sewer invoice in the amount of \$59,739.76. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Passed unanimous.

The Secretary noted the receipt of Pension Reports (GASB 67 & 68) from Hallett Associates. These reports will be placed on file and are available for review if desired.

Executive Session: Not needed.

There being no further business to be brought before the Board motion was made by Mr. Hoover to adjourn. Seconded by Mr. Inman the meeting adjourned at 8:20 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Copy: Mr. Kenneth G. Fawcett, Esq.
Mr. Larry Lennon, Jr., P.E.
Board of Commissioners