

Patterson Township Board of Commissioners

Regular Meeting

Thursday, February 11, 2016

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 11, 2016 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed all Commissioners present (Policaro, Bradow, Inman, Hoover, and Mahosky).

The minutes of the Reorganization meeting held Monday, January 4, 2016 were presented for approval. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving as presented. Passed unanimous.

A **Public Hearing** was advertised regarding Ordinance #458; amending the Burning Ordinance to eliminate the burning of paper, paper products, twigs and limbs. Mr. Policaro asked for any public input. Mr. and Mrs. Ralph Phillipelli, 1816 21st Avenue were in attendance. Mrs. Phillipelli thanked the Board for taking this step in eliminating burning in the Township, as she has experienced excessive burning in her neighborhood. Mr. Phillipelli questioned the Board on what to do with twigs and small branches that accumulate in his yard. Discussion was held on alternatives; whereby a chipper could be bought or rented and a day scheduled for picking up twigs and branches throughout the Township. All agreed that efforts will be made to explore and find alternatives for discontinuing the burning of yard waste. With no other public comment, the public hearing was closed.

Public Comment: None.

Prior to proceeding with the Agenda, the suggestion was made to adopt Ordinance #458; amendment to the Burning Ordinance. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving the adoption of Ordinance #458. Passed unanimous.

Treasurer's Report: Mrs. Wagoner presented the written Treasurer's Reports for the months of December and January for the General Fund, Sewer Fund, and PLGIT Accounts. Upon completion of reading the January report in its entirety, motion was made by Mr. Inman to approve both months as presented. Seconded by Mr. Hoover the motion passed unanimous.

Monthly Bills: The monthly bills for January / February were submitted for review and approval. Motion was made by Mr. Hoover; seconded by Mr. Mahosky approving payment. Passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., Township Engineer (LSSE) presented the monthly report and reviewed the following items:

- Darlington Court – Better notified LSSE that they are contacting Beaver County to close out E & S permit and submit final drawings to Township
- MS4 Program – LSSE submitted a Year 3 Outfall Findings memo in January. Required follow-up is needed by the Township. MS4 training is forthcoming.
- TRAIRS GIS – Working with Township to initiate the account. Once done, MS4 documentation using this software program can proceed.
- Darlington Road Sidewalk – Still pending. Bid specs/drawings ready for submission to Beaver County to proceed with advertisement. Bid date not currently set by County.
- Multimodal Transportation Fund Program – Two grant applications were submitted to the State for the funding of sidewalks. Still pending.
- 2016 Road Program – Larry Lennon gave a presentation and distributed mapping of previous road programs along with recommendations for this year’s program. Proposed for this year is a combination of tar and chip of several roads and overlay “test areas”. An explanation of the scope for the test area was given. A road ranking spreadsheet was updated, which indicates the poorest condition roads currently. These roads should be considered for future restoration.

Mr. Inman made a motion to proceed with the tar and chip program of several roads for 2016, along with the test area as explained. The bids would be prepared in March and opened in April. Seconded by Mr. Hoover the motion passed unanimous.

- Brady’s Run and Beaver Falls Wasteload Questionnaire(s) – Brady’s Run has been received and Beaver Falls is pending. Both will be completed and submitted as required.

Prior to moving on, Mr. Inman questioned who the Beaver County Engineer is. The Township’s sewer line goes through the walking trail at Brady’s Run and an agreement for maintenance would help when there is a sewer line break (as happened in the past). Presently all of the maintenance is done by Patterson Township. Mr. Lennon did not know who the Engineer is for the County.

Mr. Hoover questioned the Trairs GIS program and its ability to locate fire hydrants, street light poles, etc. Mr. Lennon advised that this software program can accommodate these items once they are located and provided by the Township.

Solicitor’s Report: Mr. Fawcett advised that item A has been done (adoption of Ordinance #458). Continuation of item B regarding the proposed Drone Ordinance noted an update that drones are prohibited within 5 miles of an airport (Beaver County Airport). It was reiterated that the FAA is coming out with specific regulations that address model aircraft and/or unmanned aerial systems. No action was taken.

Mr. Fawcett advised that a letter was sent to White Township and Chippewa Township regarding the sewer line that was formerly shared by all 3 municipalities. This abandoned line is

no longer used by Patterson Township, since the Steffin Hill sewer line was replaced. Therefore; no longer needed or to be maintained by Patterson Township.

Mr. Fawcett provided an update on the letter sent several months ago to the Beaver Falls Water Pollution Plant requesting additional budget information as per the Joint Sewer Users. He did receive a response with documentation, of which was provided to Mr. Inman for review.

Committee Reports: Fire – Mr. Hoover provided a report on the project approved in December by the Board to upgrade and restore areas of the Fire Department in regards to the water leak late last Summer. The insurance was finally settled and a check in the amount of \$4,157.04 was received for the claim. This allows the \$4,000.00 that was earmarked for the restoration to be recuped. Mr. Hoover advised that he has spent \$3,095.48 so far on replacing light fixtures with LED lights which will provide the Township with an estimated 43% savings or \$9,650.49 over a 3 year period. He advised that 20 lights have been installed on the second floor; along with taking the radiators out of service. In reviewing the roof, Mr. Hoover noted some flashing and shingles need replaced. The entire roof does not need done this year.

Mr. Hoover advised the Board that he is looking into the Fire Department's ability to bill insurance companies for fire calls. This would recoup the monies spent on call-out. Receipt of a State Fire Grant in the amount of \$11,511.96 was noted. According to Fire Chief Graeser, the grant applied for was \$15,000.00. Items requested to purchase included a fan to remove smoke; hoses; a gated Y valve to split hoses; and steamer valve for the fire truck. The items requested are beyond the grant program by approximately \$1,500.00. Although Mr. Hoover may authorize spending up to \$2,000.00 for his department, he made a motion authorizing Chief Graeser to purchase the items listed by adding monies from the General Fund (411.210) in the fire budget. Seconded by Mr. Mahosky the motion passed unanimous.

The Fire Reports for December (9) in the amount of \$279.50; and January (7) \$214.50 were presented for payment. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving payment. Passed unanimous. Mr. Hoover provided the summary of reports (13) for the month of January, which includes QRS; and the training of 14 hours for the month.

Parks/Recreation: Mr. Mahosky advised the Board that the LED Street Light Program is still pending. He has been in contact with Duquesne Light for the status and will be done soon.

Public Works: Mr. Inman had no report.

Ordinances/Policies/Township Buildings & Grounds: Mr. Bradow had no report.

Code Enforcement: Mr. Morrow's written monthly report for January, 2016 was distributed to the Board for review. No questions.

Police/Township Office/COG: Mr. Policaro noted the distribution of the monthly Police Report(s) for December and January for review by the Board. No questions were asked.

Resolution #2016-002 was distributed to the Board for review and adoption. The content included the shredding of Police and Township documents as per the Records Retention Act. Motion was made by Mr. Hoover; seconded by Mr. Inman approving the adoption of Resolution 2016-002. Passed unanimous on a roll call vote.

Motion was made by Mr. Hoover; seconded by Mr. Inman approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: None

Township Agencies: Civil Service Commission – The 2015 Annual Report of the Township's Civil Service Commission was submitted for information and review.

The minutes of the Planning Commission meeting held January 21, 2016 were distributed for review. This meeting was held to reorganize and sign off on the Mischka Subdivision. The minutes indicated that Elizabeth Mischka, 517 16th Avenue was interested in serving on the Planning Commission. The Secretary contacted her and confirmed. Motion was made by Mr. Inman; seconded by Mr. Hoover appointing Mrs. Mischka to fill the final vacancy on the Planning Commission. Motion passed unanimous.

Emergency Management: There has been a vacancy in the position of Emergency Management Coordinator since William Livingston's resignation in November. Recently, Mr. Livingston made the recommendation for his replacement to be Dillon Utnehmer, Dillon has participated in the Emergency Drills and has served as the Township's Radiological Officer. Motion was made by Mr. Hoover; seconded by Mr. Inman approving Dillon's appointment. Passed unanimous.

Communications: A letter and documentation was received from the Brady's Run Sanitary Authority advising the Township of the estimated 2016 costs.

Notification was received from Comcast advising of the 2015 Franchise Fee amount: \$53,178.89 to be paid to the Township.

An Open Letter regarding the General Municipal Pension System State Aid program was received. The content of the letter advised of the Governor's denial of funding to the Public Employee Retirement Commission. The Governor is suggesting this function be transferred to alternate state pension agencies. The PERC is recommending the duties be assigned to the Auditor General's office.

An invitation was received to the Allegheny League of Municipalities Spring Conference at Seven Springs on April 7-10, 2015. Motion was made by Mr. Inman; seconded by Mr. Hoover approving attendance if desired. Passed unanimous.

The Community Development Block Grant application information has been received with a deadline noted for submission as March 18, 2016. Upon asking if there are any prospective projects to submit in this year's round of funding, Mr. Hoover questioned whether

flags on the utility poles could be classified as “streetscape”. The Secretary will check the program guidelines specifically streetscape regulations.

New/Miscellaneous Business: The quarterly Sewer Fund transfer to the Patterson Township Municipal Authority in the amount of \$26,976.57 was presented for payment. Motion was made by Mr. Inman; seconded by Mr. Hoover approving payment. Passed unanimous.

The Secretary reminded the Board of previous action taken to split the cost of the Sewer Project between 11th and 12th Street with the Township’s Municipal Authority. Action needed would be to transfer \$54,130.00 into the Municipal Authority Capital Program account to assist with paying for the project. Motion was made by Mr. Hoover; seconded by Mr. Inman approving this transfer. Passed unanimous.

Executive Session: The Board went into an Executive Session for legal advice at 8:00 p.m.

Back in session at 8:40 p.m.

Prior to adjournment, the Board was reminded, as per our Insurance carrier, to approve all fundraisers held by the Fire Department. Mr. Hoover made a motion to authorize the Patterson Township Fire Department to have their fish fries and ticket sales. Seconded by Mr. Inman, the motion passed unanimous.

There being no further business to be brought before the Board, motion was made by Mr. Bradow to adjourn. Seconded by Mr. Hoover the meeting adjourned at 8:45 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

Cc: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Commissioners