

Patterson Township Board of Commissioners

Agenda (Pre) Meeting

May 12, 2016

Attendants:

Commissioner Policaro
 Commissioner Inman
 Assistant Chief Stanislowski
 Absent: Commissioner Hoover

Commissioner Bradow
 Commissioner Mahosky
 Secretary Wagoner

Items discussed:

- Mr. Policaro started the meeting with extending sympathies from the Board to Mr. Bradow in the recent death of Mrs. Bradow. Mr. Bradow thanked the group for the windchimes sent to the funeral home.
- Mr. Policaro advised the Board that the Civil Service Commission has submitted their recommendations upon the retirement of Chief Cindrich, which will take effect June 15, 2016. Additionally, the CSC is proceeding with testing for part-time officers. A recommendation is being made by Assistant Chief Stanislowski to bring back Officer Anthony Moreno, who worked briefly for the Township last May. He left to take a full-time position with the City of Beaver Falls. He is interested in working part-time for Patterson Township. These items will be addressed in the upcoming regular meeting.
- Mr. Policaro advised the Board of the action taken last year to reduce the number of police cars the Township has in service. The 2009 Dodge Charger is to be sold; therefore, will be put out for sealed bid.
- Mr. Policaro noted in the absence of Mr. Hoover, some problems with the air conditioning unit at the firehall. He will be present at the regular meeting to provide additional information.
- Mr. Mahosky reported the bench in memory of long-time Recreation Board member Chauncey Parsons, has been ordered. The final cost is \$696.50. It was noted that memorial donations were received from family and friends and deposited into the Capital Fund to cover most of the cost for the bench.
- Mr. Mahosky, serving as an Alternate on the Civil Service Commission, reiterated Mr. Policaro's report regarding the CSC doing their duty to conduct interviews for the open positions, upon Chief Cindrich's retirement.
- It was noted that an Open House is being held on May 19, 2016 from 11:00 a.m. to 2:00 p.m. to honor the 36 years Chief Cindrich has worked for the Township.
- Mr. Mahosky advised of an invitation received from the Beaver County Regional Council of Governments to their May 26, 2016 dinner meeting including a presentation on GIS.
- Mr. Mahosky also reminded the Board of an item of concern to the BCRCOG regarding the cell tower invasion. BCRCOG is recommended regulations through the adoption of an Ordinance.

- Mr. Bradow provided additional information from last month's meeting regarding the replacement of the roof on the Maintenance Garage. He noted that Don Spearing, who provided a bid on a shingle roof, is not interested in providing a bid for a metal roof. The two metal quotations were reviewed and Mr. Bradow was recommending to go with Paul Ward Construction for a cost of \$3,500.00 (the low bid). It was noted that there may be a slight increase in metal (as per Mr. Ward) since the bid was not awarded last month. Mr. Ward was notified by his supplier of price increase in May. The second bid submitted by Bob Tate and Son is \$4,800.00 indicating that Ward will still be the lowest bid. Mr. Bradow to present for approval at the regular meeting.
- Mr. Bradow advised Mr. Mahosky, the Finance Commissioner, that he is recommending the amount of \$15,000.00 be transferred to the Capital Fund or budgeted for 2017 to be dedicated towards a new roof at the firehall in the next few years. He is suggesting additional funds in future years in order to pay cash for roof replacement.
- Mr. Inman, on a similar note of setting aside funds, advised of the Secretary's annuity being underfunded by \$140,000.00 and the need to put money into it. Upon being asked, Mrs. Wagoner indicated that she plans to retire in 2017.
- Mr. Robert Firek and Drew Null, of LSSE attended the Agenda meeting on behalf of Township Engineer, Larry Lennon, Jr., who got married last weekend and is on his honeymoon. Mr. Firek proceeded with the monthly Engineer's Report noting that he has to leave prior to the regular meeting. Mr. Null will be staying for the regular meeting.
- The monthly Engineer's report consisted of the following:
 - Darlington Court – no change from last meeting.
 - MS4 Program – Training session still pending for the Township staff. Mr. Firek advised that DEP has been conducting audits on MS4 (storm water management) compliance and recently was in Brighton Township. Mr. Firek advised that if they are doing it alphabetically, Patterson Township will be later in the year. Not sure of their methods of choosing which municipalities to do and gives about a 3 week notice.
 - Traisr GIS Platform – A second training session has been held for the Township staff (Wagoner / Cipolla / Mr. Inman).
 - Darlington Road Sidewalk – Mr. Firek provided background on the pending grant regarding submission of the required paperwork to the BC Community Development office for the Block Grant . Currently, the bid documents submitted to the County were revised and sent back in on May 11, 2016 (copy attached to this report). Beaver County will proceed with advertising and bid opening date.
 - Multimodal Transportation Fund (MTF) Program – Two grant applications were sent in for funding Darlington Road sidewalks from 11th Street to 13th Street. No word yet.
 - 2016 Road Program – The contract was awarded to Youngblood Paving last month. The required paperwork (bonds, insurance, agreement) from the contractor has been received back. A meeting to mark the base repair is scheduled for May 13, 2016. The pre-construction meeting was suggested to be the week of May 23, 2016. Mr. Inman suggested Tuesday, May 24, 2016 at 11:00 a.m. Mr. Firek will notify Mr. Youngblood. Thus concluding the Engineer's report.
- Mr. Inman advised the Board that the Summer workers are on the agenda for the regular meeting and noted that they are the same two students from last year.

- Mr. Inman also advised that he brought one of the tablets purchased for the MS4 program and if time permits would like to provide a demonstration to the Board at the end of this meeting.
- Mr. Inman showed the Board a copy of the Township history book that was done in 1976 for the Bicentennial and advised that he plans to proceed with an updated edition in honor of Patterson Township's 175th Anniversary. He will take pictures and do the layout and pursue a company to reproduce copies.
- Additional discussion was held on the Township's 175th Anniversary and the suggestion was made to look into banners, of which was previously discussed.
- Mrs. Wagoner advised of distributing a memo and documentation regarding a sewer software called Muni Link that a recent demonstration was given to the office staff. She addressed the need to bring the current operation up to date by allowing payments on-line, ability to pay by credit card, along with customers being able to access their own account to view their history, etc. Mrs. Wagoner requested the Board review and think about the potential for change. She will be bringing back to the Board next month.
- Noting that there was approximately 15 minutes until the start of the regular meeting, Mr. Inman provided a demonstration of the Traisr GIS program to the Board. Mr. Fawcett also entered the meeting at this time.

END OF MEETING